

# **CUSD Board of Education**

## **Regular Meeting Agenda**

**Chico City Council Chambers**

**June 19, 2013**

**CLOSED SESSION – 5:00 P.M.**

**REGULAR BOARD MEETING – 6:00 P.M.**



## **Board Members**

**Elizabeth Griffin, President**

**Dr. Kathleen Kaiser, Vice President**

**Linda Hovey, Clerk**

**Eileen Robinson, Member**

**Dr. Andrea Lerner Thompson, Member**

**Kelly Staley, Superintendent**

**This Agenda is Available at:**

**Chico Unified School District**

**1163 E. 7<sup>th</sup> Street**

**Chico, CA 95928**

**(530) 891-3000**

**Or Online at:**

**[www.chicousd.org](http://www.chicousd.org)**

**Posted: 6/14/13**

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

### **INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS**

***No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.***

#### **CONSENT CALENDAR**

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

#### **STUDENT PARTICIPATION**

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

#### **PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)**

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

#### **PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)**

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

#### **WRITTEN MATERIAL:**

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

#### **COPIES OF AGENDAS AND RELATED MATERIALS:**

- Available at the meeting
- Available on the website: [www.chicousd.org](http://www.chicousd.org)
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

#### **AMERICANS WITH DISABILITIES ACT**

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: [www.chicousd.org](http://www.chicousd.org).

# **CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

Regular Meeting – June 19, 2013

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Chico City Council Chambers  
421 Main Street, Chico, CA 95928

## **AGENDA**

### **1. CALL TO ORDER**

- 1.1. Public comment on closed session items

### **2. CLOSED SESSION**

#### **2.1. Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

#### **2.2. Conference with Legal Counsel**

Per Government Code §54956.9(b)

The Board will discuss significant  
exposure to litigation

(one potential case)

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

David Koll, Director

Kristen Lindgren, Attorney at Law

|   |
|---|
| <i>If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.</i> |
|---|

### **3. RECONVENE TO REGULAR SESSION**

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session
- 3.3. Flag Salute

### **4. SUPERINTENDENT'S REPORT AND RECOGNITION**

### **5. ANNOUNCEMENTS**

### **6. ITEMS FROM THE FLOOR**

### **7. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

- 7.1. CSEA
- 7.2. CUTA
- 7.3. District

### **8. CONSENT CALENDAR**

#### **8.1. GENERAL**

- 8.1.1. Consider Approval of Minutes of Regular Session on May 15, 2013, Special Session on May 20, 2013, Special Session on June 3, 2013, and Special Session on June 12, 2013

- 8.1.2. Consider Approval of Items Donated to the Chico Unified School District

#### **8.2. EDUCATIONAL SERVICES**

- 8.2.1. Consider Expulsion of Students with the following IDs: 52117, 57524, 66053, 67246, 68120, 69634, 71813, 74296, 74863, 76641, 78405, 78554

- 8.2.2. Consider Approval of the Field Trip Request for Chico High FFA Officers to attend a three day team building weekend at Graeagle, CA from 8/2/13 to 8/4/13
- 8.2.3. Consider Approval of the Field Trip Request for Chico High FFA Officers to attend the Chapter Officer Leadership Conference in Mill Creek, Camp Tehama from 9/14/13 to 9/16/13
- 8.2.4. Consider Approval of the Consultant Agreement with Brandon Kessler to Coordinate Farm to School Activities for the 21<sup>st</sup> Century and Carol M. White PEP Grants
- 8.2.5. Consider Approval of the Consultant Agreement with Abeo School Change to Provide Professional Development Services
- 8.2.6. Consider Approval of the Contract with Burke, Williams & Sorensen, LLP for Legal Advice/Services
- 8.2.7. Consider Approval of the Charter School Annual Site Visit Reports
- 8.3. BUSINESS SERVICES
  - 8.3.1. Consider Approval of Accounts Payable Warrants
- 8.4. HUMAN RESOURCES
  - 8.4.1. Consider Approval of Certificated Human Resources Actions
  - 8.4.2. Consider Approval of Classified Human Resources Actions
- 8.5. BOARD
  - 8.5.1. Consider Approval of the Contracts for the Superintendent and the Assistant Superintendent of Human Resources

**9. DISCUSSION/ACTION CALENDAR**

- 9.1. EDUCATIONAL SERVICES
  - 9.1.1. Discussion/Action: Change in CUSD Math Requirement for High School Graduation (John Bohannon)
- 9.2. BUSINESS SERVICES
  - 9.2.1. Information: 2012/2013 Demographic Analysis and Student Housing Report (Michael Weissenborn)
  - 9.2.2. Discussion/Action: Bid Approval – Library Rooftop HVAC Replacement at Chico High School (Michael Weissenborn)
  - 9.2.3. Public Hearing/Discussion/Action: Approval of Expenditures of the Education Protection Account (EPA) for 2012-13 and Public Hearing on the Education Protection Account (EPA) for 2013-14 (Kevin Bultema)
  - 9.2.4. Public Hearing/Discussion/Action: Public Hearing and Adoption of 2013-14 Budget (Kevin Bultema)
- 9.3. HUMAN RESOURCES
  - 9.3.1. Discussion/Action: Declaration of Need for Fully Qualified Educators (Bob Feaster)
- 9.4. BOARD
  - 9.4.2. Information: First Reading of Revised/Updated/New Board Policies (Administration)
    - BP 0420.42 Charter School Renewal
    - BP 0420.43 Charter School Revocation
    - BP 1312.3 Uniform Complaint Procedures
    - BP 4030 Nondiscrimination in Employment
    - BP 4111 Recruitment and Selection
    - BP 4112.9 Employee Notifications

|            |   |
|------------|---|
| BP 4119.1  | Civil and Legal Rights  |
| BP 4119.21 | Professional Standards  |
| BP 4119.41 | Employees with Infectious Disease   |
| BP 4121    | Temporary/Substitute Personnel  |
| BP 4154    | Health and Welfare Benefits   |
| BP 5113.1  | Chronic Absence and Truancy   |
| BP 5117    | Interdistrict Attendance  |
| BP 5131.2  | Bullying  |
| BP 5141.33 | Head Lice   |
| BP 5144    | Discipline  |
| BP 5144.1  | Suspension and Expulsion/Due Process  |
| BP 5145.3  | Nondiscrimination/Harassment  |
| BP 5145.6  | Parental Notifications  |
| BP 5145.7  | Sexual Harassment   |
| BP 6112    | School Day  |
| BP 6159.2  | Nonpublic, Nonsectarian School and Agency Services for<br>Special Education |
| BP 6161    | Equipment, Books and Materials  |
| BP 6163.1  | Library Media Centers   |
| BP 6178    | Career Technical Education  |
| BB 9130    | Board Committees  |
| BB 9220    | Governing Board Elections   |
| BB 9321    | Closed Session Purposes and Agendas   |
| BB 9323.2  | Actions by the Board  |

10. **ITEMS FROM THE FLOOR**

11. **ADJOURNMENT**

Posted: 06/14/13

:mm

**MINUTES****1. CALL TO ORDER**

At 5:00 p.m. Board President Griffin called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.

Present: Griffin, Hovey, Thompson, Robinson

Absent: Kaiser

**1.1. Public comment on closed session items**

There were no public comments.

**2. CLOSED SESSION****2.1 Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

Dave Scott, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

**2.2. Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

**2.3. Conference with Legal Counsel**

Per Government Code §54956.9(b)

The Board will discuss significant

Exposure to litigation

(one potential case)

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

Dave Scott, Asst. Superintendent

Kristen Lindgren, Attorney at Law

**3. RECONVENE TO REGULAR SESSION****3.1 Call to Order**

At 6:08 p.m. Board President Griffin called the Regular Meeting to Order.

**3.2 Report Action Taken in Closed Session**

At 6:09 p.m. Board President Griffin announced the Board had been in Closed Session and there was nothing to report. Board President Griffin then announced that Agenda Item 7., Items from the Floor, would be moved before the Student Reports.

**3.3 Flag Salute**

At 6:10 p.m. Board President Griffin led the salute to the Flag.

**7. ITEMS FROM THE FLOOR**

At 6:11 p.m. CUTA President Kevin Moretti and Teacher Merrilee Anzalone addressed the Board regarding current negotiations. A citizen addressed the Board regarding public records requests. Citizen Ted Schwartz spoke in support of teachers.

**4. STUDENT REPORTS**

Pleasant Valley High School Teacher Kay Kohen presented an overview of the ACE LIFE program and introduced staff members who were in the audience: Randy Gilzean, Carli Ross, Amanda Ellis, Laura Dietle, Renee Spagiarri, Jeannine Robinson, Bill Flory and Principal John Shepherd. Students Ashley Sanders, Callum Findlay, and Edward Garcia talked about their experiences in the program and thanked the Board and Administration for their support.

**MINUTES****5. SUPERINTENDENT'S REPORT**

Superintendent Staley announced that the latest proposal provided to CUTA from CUSD had been posted on the CUSD website; Randy Gilzean and Janet Brinson were thanked for organizing the two days of OCR Title IX training; and interested people were encouraged to participate in the upcoming two Measure E Community Input meetings.

**6. ANNOUNCEMENTS**

At 6:42 p.m. Board Member Robinson presented information on the Let's Move group which meets the first Friday of the month and noted how they promoted their Mission statement to make a healthy lifestyle the easy lifestyle.

**8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

At 6:43 p.m. the Board received reports from employee groups regarding negotiations from Bob Feaster for the District, and Dee Gudmundson for CSEA, Chapter 110.

**9. CONSENT CALENDAR**

At 6:48 p.m. Board President Griffin asked if anyone would like to pull a Consent Item for further discussion. Board Member Thompson pulled Item 9.4.1., Consider Approval of Certificated Human Resources Actions. Board Member Thompson moved to approve the remaining Consent Items; seconded by Board Member Robinson.

**9.1. GENERAL**

9.1.1. The Board approved the Minutes of Regular Session on April 17, 2013, Special Session on May 1, 2013, and Special Session on May 7, 2013

9.1.2. The Board approved Items Donated to the Chico Unified School District.

| <b>Donor</b>                            | <b>Item</b>                             | <b>Recipient</b>       |
|---|---|------------------------|
| Bob & Linda Fitzgerald / Concours Elite | \$200.00 and                            | Citrus Elementary      |
|   | Soccer Team Sponsorship \$150/3 mths    |                        |
| Chico Horticultural Society             | Mini-Grant @ \$260.00                   | Citrus Elementary      |
| Tim Randall / A&J Party Center          | Popcorn Machine & Supplies @ \$65.00    | Citrus Elementary      |
| Hooker Oak PAB                          | \$5,370.00                              | Hooker Oak School      |
| Pneumatic Conveying & MFG               | \$350.00                                | Hooker Oak School      |
| Mom's Restaurant                        | \$1,358.00                              | Marigold Elementary    |
| Chico Sunrise Rotary                    | 83 Dictionaries @ \$500.00              | Sierra View Elementary |
| Judy Roberts                            | Flute and Music Stand @ \$225.00        | Bidwell Jr. High       |
| David B. Hoppe                          | Bundy Trumpet & Flute @ \$250.00        | Bidwell Jr. High       |
| David & Lesa Garst / Land & Cattle Co.  | \$1,625.00                              | Chico High FFA         |
| Keith Schuler                           | Uniforms @ \$3,000.00                   | Chico High Athletics   |
| Wakefield & Sons Glass, Inc.            | Glass @ \$5,051.64                      | Chico High Art Dept.   |
| Pleasant Valley PTSA                    | \$1,000.00                              | Pleasant Valley High   |
| North Valley Community Foundation       | \$1,375.00                              | Pleasant Valley High   |
| R. Gorrill Ranch Enterprises            | \$1,000.00                              | Pleasant Valley High   |
| Jacquie Harrison                        | \$100.00                                | Pleasant Valley High   |
| Bernard Vigallon                        | Routers, Plane & Belt Sander @ \$350.00 | Fair View High         |
| Terry Tupper                            | Kohl's Gift Cards @ \$100.00            | Fair View High         |
| Detective Stan Duitsman                 | Safeway Gift Card @ \$25.00             | Fair View High         |
| CPOA Donation Fund                      | \$420.00 and                            | Fair View High         |
|   | Wal-Mart Gift Cards @ \$280.00          | Fair View High         |

**9.2. EDUCATIONAL SERVICES**

9.2.1. The Board approved the Expulsion of Students with the following IDs: 43435, 50549, 52398, 53168, 53238, 57673, 65342, 72284, 73009, 77250, 77254, 78478

**MINUTES**

- 9.2.2. The Board approved the Expulsion Clearances of Students with the Following IDs: 41169, 41785, 42335, 42799, 50479, 53977, 53978, 55775, 56746, 57337, 58540, 61610, 63364, 68674, 71754, 72950, 72978, 73915, 74462, 74998
- 9.2.3. The Board approved the Field Trip Request for Rosedale 6<sup>th</sup> Graders to Attend Environmental Camp at Butte Meadows/Camp Lassen from 5/28/13-5/31/13
- 9.2.4. The Board approved the Field Trip Request for PVHS Yearbook Students to Attend Yearbook Camp at the University of the Pacific in Stockton, CA from 7/15/13–7/17/13
- 9.2.5. The Board approved the Consultant Agreement with Learning for Living, Inc. to Provide a Two-Day Training for the Breaking-Down-the-Walls Program
- 9.2.6. The Board approved the CAHSEE Waivers for Students with Disabilities
- 9.2.7. The Board approved the 2013-14 CIF Representatives to League

**9.3 BUSINESS SERVICES**

- 9.3.1. The Board approved the Accounts Payable Warrants
- 9.3.2. The Board approved the Monthly Enrollment and ADA Report
- 9.3.3. The Board approved the Preauthorization for Exterior Walkway Canopy Repair at Chico Jr. High and Rosedale Elementary
- 9.3.4. The Board approved the Preauthorization for Site Work and Relocation of One 24x40 Relocatable Modular Classroom at Shasta and Loma Vista and One 12x40 Accessible Toilet Room at Loma Vista for Chico Unified School District

**9.4 HUMAN RESOURCES**

- 9.4.1. This item was pulled for further discussion

| <u>Employee</u>             | <u>Assignment</u> | <u>Effective</u> | <u>Comment</u>                                 |
|-----------------------------|-------------------|------------------|--|
| <b><u>Leave Request</u></b> |                   |                  |  |
| Barrett, Elizabeth          | Elementary        | 2013/14          | 0.3 FTE Personal Leave (STRS Reduced Workload) |
| Cahoon, Annette             | Elementary        | 2013/14          | 0.2 FTE Personal Leave (STRS Reduced Workload) |
| Carr, Christina             | Special Education | 2013/14          | 0.2 Child Care Leave                           |
| Carroll, Janet              | Elementary        | 2013/14          | 0.2 FTE Personal Leave (STRS Reduced Workload) |
| Cook, Lori                  | Secondary         | 2013/14          | 0.2 FTE Child Care Leave                       |
| Duchala, Cynthia            | Secondary         | 2013/14          | 0.2 FTE Personal Leave (STRS Reduced Workload) |
| George, Beverly             | Special Education | 2013/14          | 0.4 FTE Personal Leave (STRS Reduced Workload) |
| Graham, Sandra              | Elementary        | 2013/14          | 0.2 FTE Personal Leave (STRS Reduced Workload) |
| Hanson, Robert              | Secondary         | 2013/14          | 0.2 FTE Personal Leave (STRS Reduced Workload) |
| Holt, Tiffany               | Special Education | 2013/14          | 1.0 FTE Child Care Leave                       |
| Isern, Jessica              | Counselor         | 2013/14          | 0.2 FTE Child Care Leave                       |
| Jensen, Tamara              | Secondary         | 2013/14          | 1.0 FTE Personal Leave                         |
| Kindopp, Heather            | Elementary        | 2013/14          | 0.2 FTE Child Care Leave                       |
| Knecht, M. Jan              | Elementary        | 2013/14          | 0.3 FTE Personal Leave (STRS Reduced Workload) |
| Koch, Lynn                  | Nurse             | 2013/14          | 0.4 FTE Personal Leave                         |
| Larsen, Jan                 | Itinerant ELD     | 2013/14          | 0.2 FTE Personal Leave (STRS Reduced Workload) |
| Lower, Kristin              | Secondary         | 2013/14          | 0.2 FTE Child Care Leave                       |
| Marx, Katherine             | Elementary        | 2013/14          | 0.2 FTE Personal Leave (STRS Reduced Workload) |



## MINUTES

|                      |                   |         |   |
|----------------------|-------------------|---------|---|
| McLean, M. Shannon   | Secondary         | 2013/14 | 0.2 FTE Child Care Leave                          |
| Montgomery, Anne     | Special Education | 2013/14 | 0.5 FTE Child Care Leave                          |
| Oster, Penny         | Elementary Prep   | 2013/14 | 0.1 FTE Personal Leave                            |
| Parker, Julie        | Nurse             | 2013/14 | 0.1 FTE Personal Leave                            |
| Parkin, Bonnie       | Elem Prep         | 2013/14 | 0.4 FTE Child Care Leave                          |
| Peacock, Michaelle   | Psychologist      | 2013/14 | 0.6 FTE Child Care Leave                          |
| Quackenbush, Darelyn | Special Education | 2013/14 | 0.4 FTE Personal Leave<br>(STRS Reduced Workload) |
| Quevedo, Kerry       | Elementary        | 2013/14 | 0.2 FTE Personal Leave<br>(STRS Reduced Workload) |
| Rix, Julie           | Secondary         | 2013/14 | 1.0 FTE Personal Leave                            |
| Rix, Kurt            | Secondary         | 2013/14 | 1.0 FTE Personal Leave                            |
| Rollins, Rahlina     | Secondary         | 2013/14 | 0.4 FTE Personal Leave                            |
| Sarcona, Lisbeth     | Elementary        | 2013/14 | 0.4 FTE Personal Leave<br>(STRS Reduced Workload) |
| Schrader, Susan      | Elementary        | 2013/14 | 0.2 FTE Personal Leave<br>(STRS Reduced Workload) |
| Scott, Anne          | Nurse             | 2013/14 | 0.2 FTE Personal Leave                            |
| Sloan, Sharon        | Elementary        | 2013/14 | 0.4 FTE Personal Leave<br>(STRS Reduced Workload) |
| Tuttle, Cathy        | Elementary        | 2013/14 | 1.0 FTE Child Care Leave                          |
| Wagner, Patricia     | Elementary        | 2013/14 | 0.2 FTE Personal Leave<br>(STRS Reduced Workload) |
| Waldsmith, Pamela    | Elementary        | 2013/14 | 0.2 FTE Personal Leave<br>(STRS Reduced Workload) |

**Retirements/Resignations**

|                      |                   |           |             |
|----------------------|-------------------|-----------|-------------|
| Allen, Linda         | Secondary         | 8/16/2013 | Retirement  |
| Ball, Cynthia        | Elementary        | 6/7/2013  | Retirement  |
| Brown, Patricia      | Elementary        | 6/7/2013  | Retirement  |
| Dunlap, Kathryn      | Special Education | 6/7/2013  | Resignation |
| Greene, Brandon      | Special Education | 6/7/2013  | Resignation |
| Higgins, Sara        | Special Education | 6/7/2013  | Resignation |
| Jenswold, John       | Elementary        | 6/7/2013  | Retirement  |
| Kenyon, Melinda      | Elementary        | 6/7/2013  | Retirement  |
| Kincheloe, Zachariah | Secondary         | 6/7/2013  | Retirement  |
| Kortie, Jill         | Secondary         | 6/7/2013  | Retirement  |
| Rucker, Marjorie     | Elementary        | 6/7/13    | Retirement  |
| Turner, Michelle     | Elementary        | 6/7/2013  | Retirement  |
| Weis, Peggy          | Elementary        | 6/7/2013  | Retirement  |
| Wilcox, Jessica      | Special Education | 6/7/2013  | Resignation |
| Wing, George         | Elementary        | 6/7/2013  | Retirement  |

**9.4.2. The Board approved the Classified Human Resources Actions.**

| ACTION<br>NAME      | CLASS/LOCATION/<br>ASSIGNED HOURS    | EFFECTIVE              | COMMENTS/<br>PRF #/<br>FUND/<br>RESOURCE  | POSITION<br>COST @ Step 1<br>+ Red Plan<br>Medical +<br>Qualifying<br>Dental/Vision |
|---------------------|--------------------------------------|------------------------|---|---|
| <b>APPOINTMENTS</b> |                                      |                        |   |   |
| BUSHNELL, GWEN      | LT CAFETERIA<br>ASSISTANT/BAKERY/2.0 | 4/29/2013-<br>6/6/2013 | NEW LT<br>POSITION/278<br>/NUTRITION/5310 | 669.76  |

## MINUTES

|                   |  |                        |   |            |
|-------------------|--|------------------------|---|------------|
| CHEAL, JYL        | LICENSED VOCATIONAL<br>NURSE/BJHS/.5             | 5/7/2013               | VACATED<br>POSITION/273/<br>SPECIAL ED/6500               | 2983.51    |
| DEIR, MICHAEL     | LT COMPUTER<br>TECHNICIAN/ INFO<br>TECH/8.0      | 4/9/2013-<br>7/7/2013  | DURING<br>ABSENCE OF<br>INCUMBENT/209/<br>GENERAL/0000    | 8008.08    |
| DIEHL, JESSICA    | IPS-CLASSROOM/<br>CHAPMAN/6.0                    | 4/22/2013              | NEW POSITION/<br>145/SPECIAL<br>ED/6500                   | 23957.5199 |
| GERMAN, ERIC      | SMW-SPRINKLER<br>SYSTEMS/M & O/8.0               | 4/23/2013              | VACATED<br>POSITION/229/<br>MAINTENANCE/<br>8150          | 34647.2    |
| GOWDY, SHAUNA     | IPS-HEALTHCARE/<br>MARIGOLD/4.0                  | 4/22/2013              | NEW<br>POSITION/189/<br>SPECIAL ED/6500                   | 14851.64   |
| HANF, CAROLYN     | LT PARENT<br>CLASSROOM AIDE-<br>RESTR/SHASTA/4.8 | 4/17/2013-<br>6/6/2013 | EXISTING<br>POSITION/277/<br>CATEGORICAL/<br>7090         | 1439.76    |
| HANSEN, TRACY     | IPS-HEALTHCARE/<br>SIERRA VIEW/3.0               | 5/6/2013               | VACATED<br>POSITION/256/<br>SPECIAL ED/6500               | 11138.7    |
| HANSEN, TRACY     | IPS-HEALTHCARE/<br>SIERRA VIEW/3.0               | 5/6/2013               | VACATED<br>POSITION/257/<br>SPECIAL ED/6500               | 11138.7    |
| HAZZARD, CHARLES  | IA-SPECIAL<br>EDUCATION/<br>PARKVIEW/6.0         | 4/29/2013              | NEW<br>POSITION/300/<br>SPECIAL ED/6500                   | 23957.5199 |
| JUSTIS, JANICE    | LT IA-SPECIAL<br>EDUCATION<br>/MARIGOLD/3.0      | 4/22/2013-<br>6/6/2013 | NEW LT<br>POSITION/235/<br>SPECIAL ED/6500                | 1273.1399  |
| MANICCI, KELLY    | IPS-CLASSROOM/<br>PARKVIEW/1.5                   | 4/29/2013              | NEW<br>POSITION/272/<br>SPECIAL ED/6500                   | 6262.0499  |
| MCGHEE, NANCY     | HEALTH ASSISTANT/<br>PARKVIEW/4.0                | 4/22/2013              | VACATED<br>POSITION/253/<br>GENERAL/1100                  | 14903.08   |
| MEBRAHTU, ABIGAIL | CAMPUS SUPERVISOR/<br>MJHS/1.0                   | 4/8/2013               | VACATED<br>POSITION/233/<br>GENERAL/0000                  | 3550.04    |
| MILLER, SUZANNE   | LT IPS-CLASSROOM/<br>SIERRA VIEW/4.0             | 5/28/13-<br>10/2/13    | DURING<br>ABSENCE OF<br>INCUMBENT/269/<br>SPECIAL ED/6500 | 1903.28    |
| MILLER, SUZANNE   | LT IPS-HEALTHCARE/<br>SIERRA VIEW/2.5            | 5/28/13-<br>10/2/13    | DURING<br>ABSENCE OF<br>INCUMBENT/270/<br>SPECIAL ED/6500 | 1189.55    |

**MINUTES**

|                        |                                      |                        |   |            |
|------------------------|--------------------------------------|------------------------|---|------------|
| MORALES-MILLER, SANDRA | IPS-HEALTHCARE/<br>MARIGOLD/4.0      | 4/29/2013              | NEW<br>POSITION/183/<br>SPECIAL ED/6500                   | 14851.64   |
| NELSON, JAY            | LT IA-SPECIAL<br>EDUCATION/ CJHS/4.5 | 4/3/2013-<br>4/16/2013 | DURING<br>ABSENCE OF<br>INCUMBENT/137/<br>SPECIAL ED/6500 | 578.6999   |
| NELSON, JAY            | LT IA-SPECIAL<br>EDUCATION/ CJHS/5.0 | 4/17/2013-<br>6/6/2013 | DURING<br>ABSENCE OF<br>INCUMBENT/137/<br>SPECIAL ED/6500 | 2314.7999  |
| O'CONNOR, MICHELLE     | IPS-HEALTHCARE/<br>EMMA WILSON/3.0   | 4/24/2013              | VACATED<br>POSITION/255/<br>SPECIAL ED/6500               | 11138.7    |
| SAYAVONG, SAYTHONG     | IPS-HEALTHCARE/LOMA<br>VISTA/6.0     | 5/6/2013               | VACATED<br>POSITION/280/<br>SPECIAL ED/6500               | 23957.5199 |
| UKEI, HIROKO           | IPS-HEALTHCARE/<br>MARIGOLD/4.0      | 4/30/2013              | NEW<br>POSITION/188/<br>SPECIAL ED/6500                   | 14851.64   |
| WARD, LOUISE           | LT IPS-CLASSROOM<br>/MARIGOLD/3.0    | 4/29/2013-<br>6/6/2013 | DURING<br>ABSENCE OF<br>INCUMBENT/262/<br>SPECIAL ED/6500 | 1080.24    |
| WARD, LOUISE           | LT IPS-CLASSROOM/<br>MARIGOLD/3.0    | 4/29/2013-<br>6/6/2013 | DURING<br>ABSENCE OF<br>INCUMBENT/261/<br>SPECIAL ED/6500 | 1080.24    |
| WILLIAMSON, ANNE       | LT IPS-CLASSROOM/<br>NEAL DOW/6.0    | 4/30/2013-<br>6/6/2013 | DURING<br>ABSENCE OF<br>INCUMBENT/265/<br>SPECIAL ED/6500 | 2083.3199  |
| WOODBURY, JEANNE       | IPS-HEALTHCARE/<br>SHASTA/6.0        | 4/22/2013              | VACATED<br>POSITION/210/<br>SPECIAL ED/6500               | 23957.5199 |

**PROMOTIONS**

|             |  |           |  |       |
|-------------|--|-----------|--|-------|
| HILL, KATHY | SCHOOL OFFICE<br>MANAGER/<br>CHAPMAN/8.0 | 4/29/2013 | VACATED<br>POSITION/236/<br>GENERAL/0000 | 32316 |
|-------------|--|-----------|--|-------|

**LAYOFFS TO RE-EMPLOYMENT**

|             |                                 |           |              |  |
|-------------|---------------------------------|-----------|--------------|--|
| SIRI, SONJA | HEALTH ASSISTANT/<br>CITRUS/3.0 | 4/30/2013 | LACK OF WORK |  |
|-------------|---------------------------------|-----------|--------------|--|

**LEAVES OF ABSENCE**

|                 |                                   |                         |               |  |
|-----------------|-----------------------------------|-------------------------|---------------|--|
| CASTLE, ANN     | SR OFFICE ASSISTANT/<br>BJHS/8.0  | 4/12/2013-<br>4/19/2013 | PER CBA 5.3.3 |  |
| LEWIS, SANDRA   | IPS-CLASSROOM/<br>SHASTA/6.0      | 3/25/2013-<br>8/15/2013 | PER CBA 5.2.9 |  |
| MAROSTE, SUMMER | IA-SPECIAL<br>EDUCATION/ CJHS/5.0 | 4/9/2013-<br>6/6/2013   | PER CBA 5.12  |  |
| MARTIN, THERESA | CAFETERIA ASSISTANT/<br>BJHS/3.0  | 4/17/2013-<br>5/10/2013 | PER CBA 5.12  |  |

**MINUTES**

|                      |                                     |                          |              |
|----------------------|-------------------------------------|--------------------------|--------------|
| WONG ESPINAL, MARLIA | IA-BILINGUAL/<br>ROSEDALE/4.0 & 2.8 | 8/19/2013-<br>11/19/2013 | PER CBA 5.11 |
| WONG ESPINAL, MARLIA | IA-BILINGUAL/<br>ROSEDALE/4.0 & 2.8 | 11/20/2013-<br>1/10/2014 | PER CBA 5.12 |

**RESIGNATIONS/TERMINATIONS**

|                                      |  |           |                          |
|--------------------------------------|--|-----------|--------------------------|
| ANDERSON, JANELLE                    | PARENT SCIENCE AIDE-<br>RESTR/CHS/3.5                    | 6/6/2013  | RESTRICTED<br>RELEASED   |
| BACKMON, ANTHONY                     | CAMPUS SUPERVISOR/<br>MJHS/2.0                           | 5/8/2013  | VOLUNTARY<br>RESIGNATION |
| BROWN, CHRISTINA                     | PARENT LIAISON AIDE-<br>RESTR/MCMANUS/2.0                | 6/6/2013  | RESTRICTED<br>RELEASED   |
| CHAVEZ, SUSANA                       | PARENT CLASSROOM<br>AIDE-RESTR/CITRUS/2.0<br>& 1.0 & 1.0 | 6/6/2013  | RESTRICTED<br>RELEASED   |
| EMPLOYEE HOLDING<br>POSITION #407028 | LICENSED VOCATIONAL<br>NURSE/LOMA VISTA/6.5              | 2/20/2013 | RELEASED BY<br>BOE       |
| GRAP, THOMAS                         | IA-SPECIAL<br>EDUCATION/CHS/5.0                          | 4/19/2013 | VOLUNTARY<br>RESIGNATION |
| NICKERSON, LORETTA                   | PARENT LIBRARY AIDE-<br>RESTR/CHS/3.0                    | 6/6/2013  | RESTRICTED<br>RELEASED   |

**RESIGNED ONLY THIS POSITION**

|                    |  |           |                                    |
|--------------------|--|-----------|------------------------------------|
| HANF, CAROLYN      | LT PARENT<br>CLASSROOM AIDE-<br>RESTR/SHASTA/4.3 | 4/16/2013 | INCREASE IN<br>HOURS               |
| HAZZARD, CHARLES   | IA-SPECIAL<br>EDUCATION/PVHS/6.5                 | 4/28/2013 | VOLUNTARY<br>REDUCTION IN<br>HOURS |
| HILL, KATHY        | SR OFFICE<br>ASSISTANT/PVHS/8.0                  | 4/28/2013 | PROMOTION                          |
| SAYAVONG, SAYTHONG | IPS-HEALTHCARE<br>/LOMA VISTA/4.0                | 5/5/2013  | INCREASE IN<br>HOURS               |

**(Consent Vote)**

AYES: Griffin, Hovey, Thompson, Robinson

NOES: None

ABSENT: Kaiser

**10. DISCUSSION/ACTION CALENDAR****ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****9.4.1. Consider Approval of Certificated Human Resources Actions**

At 6:48 p.m. Board Member Thompson questioned what criteria/policies were used for granting leave requests. Assistant Superintendent Feaster explained the process. It was suggested that common guidelines be added to the Administrative Regulation. Board Member Thompson moved to approve the Certificated Human Resources Actions; seconded by Board Member Robinson.

AYES: Griffin, Hovey, Thompson, Robinson

NOES: None

ABSENT: Kaiser

**MINUTES****10.1. HUMAN RESOURCES****10.1.1. Discussion/Action: Resolution 1219-13, Classified School Employee Week**

At 6:58 p.m. Assistant Superintendent Feaster presented information on Resolution 1219-13, Classified School Employee Week. Dee Gudmundson, CSEA representative, praised Classified employees both for their work ethic and their concern for all students. Board President Griffin read the Resolution to the audience. Board Member Robinson moved to approve Resolution 1219-13; seconded by Board Member Thompson.

AYES: Griffin, Hovey, Thompson, Robinson

NOES: None

ABSENT: Kaiser

**10.2. EDUCATIONAL SERVICES****10.2.1. Discussion/Action: College Connection 2013-2014 School Year Calendar**

At 7:05 p.m. Director John Bohannon presented on overview of the College Connection program and explained how the school year calendar was different in order to follow both CUSD and Butte College calendars. Teachers Elaine Ellsmore and Robert Quist presented information on the program. Students Marissa Shanihan and Alex Robinson shared their experiences in the program. Board Clerk Hovey moved to approve the College Connection 2013-14 School Year Calendar; seconded by Board Member Thompson.

AYES: Griffin, Hovey, Thompson, Robinson

NOES: None

ABSENT: Kaiser

**10.2.2. Discussion/Action: Pre-Algebra/Common Core Textbook Adoption**

At 7:18 p.m. Director John Bohannon presented information on Common Core standards and the need to begin a transition in textbooks. Teachers Kim Battaglia, BJHS, Kerrie Girt, CJHS, Julia Smith, MJHS, Zane O'Laughlin, BJHS, and Marjorie Kucich, BJHS presented information as to why the CPM textbook should be adopted. Board Member Robinson moved to approve the adoption of the CPM Core Connections Course 2 textbook; seconded by Board Member Thompson.

AYES: Griffin, Hovey, Thompson, Robinson

NOES: None

ABSENT: Kaiser

**10.3. BUSINESS SERVICES****10.3.1. Public Hearing/Discussion/Action: 2013-14 Flexibility Transfer Public Hearing**

At 7:33 p.m. Assistant Superintendent Fitzgerald presented information on the 2013-14 flexibility transfer. At 7:34 p.m. the public hearing was opened. There were no comments. At 7:35 p.m. the public hearing was closed. Board Member Thompson moved to approve the 2013-14 Flexibility Transfer; seconded by Board Member Robinson.

AYES: Griffin, Hovey, Thompson, Robinson

NOES: None

ABSENT: Kaiser

**10.3.2. Discussion/Action: Bid Approval – Toilet Building at Chico High School**

At 7:37 p.m. Director Michael Weissenborn presented information on the bidding process, results, and addressed questions. Board Member Thompson clarified that services would be paid out of Measure A funds, not Measure E funds. Board Member Thompson moved to grant authorization to the Superintendent or designee to award the project to the lowest responsive bidder, United Building Contractors (UBC); seconded by Board Clerk Hovey.

**MINUTES**

AYES: Griffin, Hovey, Thompson, Robinson

NOES: None

ABSENT: Kaiser

At 7:42 p.m. Superintendent Staley requested that Agenda Item 12.1., Board Member Suggestions for Future Agenda Items, be moved ahead of Agenda Item 10.4.1., Governance Handbook. The Board unanimously agreed to the move.

**12. BOARD MEMBER SUGGESTIONS FOR FUTURE AGENDA ITEMS**

**12.1. STEM Education at Parkview**

At 7:43 p.m. Director Joanne Parsley and Principal JoAnn Bettencourt presented information on the STEM Program at Parkview and discussed future plans. Board Members unanimously agreed STEM Education at Parkview would be a good discussion item. It was noted that future agenda items for Board Workshops will be determined at the May 20 Special Board meeting.

At 7:55 p.m. Board President Griffin announced there would be a five-minute break.

At 8:04 p.m. Board President Griffin called the meeting back to order.

**10.4. BOARD**

**10.4.1. Discussion/Action: Governance Handbook**

At 8:05 p.m. Board President Griffin presented information on the purpose of the handbook and how it related to Board Bylaws and the Board Self-Evaluation. The Board voted to move the discussion of the Governance Handbook to the May 20 Board meeting.

AYES: Griffin, Hovey, Thompson, Robinson

NOES: None

ABSENT: Kaiser

**11. ITEMS FROM THE FLOOR**

At 8:38 p.m. Citizen Ted Schwartz thanked the Board members for their hard work.

**13. ADJOURNMENT**

At 8:39 p.m. Board President Griffin adjourned the meeting.

:mm

APPROVED:

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Board of Education

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Administration

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MINUTES

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**1. CALL TO ORDER**

At 3:30 p.m. Board President Griffin called the meeting to order in the Large Conference Room at the Chico Unified District Office at 1163 East 7<sup>th</sup> St.

Present: Griffin, Kaiser, Hovey, Thompson, Robinson

Absent: None

**2. DISCUSSION/ACTION CALENDAR****2.1. BUSINESS SERVICES****2.1.1. Discussion/Action: Resolution of Temporary Borrowing Between Funds**

At 3:31 p.m. Kevin Bulterma, newly appointed Assistant Superintendent of Business Services effective July 1, 2013, presented information on Resolution 1222-13, Resolution of Temporary Borrowing between Funds and addressed questions. Board Member Thompson moved to approve Resolution 1222-13; seconded by Board Vice President Kaiser.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

**2.2. HUMAN RESOURCES****2.2.1. Discussion/Action: Resolution 1221-13, per Education Code 44258.2, To Allow Junior High Teacher with a Single Subject Credential to Teach Outside Credential Area Based on Appropriate Coursework**

At 3:48 p.m. Assistant Superintendent Feaster presented information on Resolution 1221-13, and addressed questions. Board Member Thompson moved to approve 1221-13; seconded by Board Vice President Kaiser.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

**2.3. BOARD****2.3.1. Discussion/Action: Goal Setting for 2013-14**

At 3:53 p.m. Board President Griffin presented information on the process that would be used and the purpose for further defining the goals for 2013-14. Board members openly discussed priorities. After discussion, Board Member Thompson made the motion that the Board give to the Superintendent the notes from our broad-ranging discussion on the goals to help inform her discussions as she works with staff to finalize these goals to articulate them in ways that make sense site by site, but, basically, what we are doing is giving our feedback to the Superintendent. Board Member Robinson seconded the motion.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

At 5:20 p.m. Board President Griffin recommended that Items 2.3.2., Board Self-Evaluation and 2.3.3., Governance Handbook be moved to a future Board meeting. Board members unanimously agreed to meet on Monday, June 3, 2013, in the Large Conference Room at the District office to discuss the Board's Self-Evaluation and the Governance Handbook.

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MINUTES

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**2.3.2. Discussion/Action: Board Self-Evaluation**

Moved to a Special Board meeting scheduled for Monday, June 3, 2013.

**2.3.3. Discussion/Action: Governance Handbook**

Moved to a Special Board meeting scheduled for Monday, June 3, 2013.

**3. CLOSED SESSION****Public comment on closed session items**

At 5:24 p.m. Board President Griffin announced the Board was moving into Closed Session. There were no public comments on Closed Session Items.

**3.1. Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

Dave Scott, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

Kevin Moretti, CUTA President

**3.2. Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

**3.3. Public Employment**

Per Government Code §54957

Contracts for:

Title: Superintendent

Assistant Superintendent – Human Resources

**4. ADJOURNMENT**

At 7:55 p.m. Board President Griffin announced the Board had been in Closed Session and there was nothing to report. The meeting was adjourned.

:mm

APPROVED:

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Board of Education

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Administration



**MINUTES****1. CALL TO ORDER**

At 9:00 a.m. Board President Griffin called the meeting to order in the Large Conference Room at the District Office at 1163 East 7<sup>th</sup> Street and announced the Board was moving into Closed Session.

**Present:** Griffin, Kaiser, Hovey, Thompson, Robinson

**Absent:** None

**1.1. Public comment on closed session items**

There was no public comment on Closed Session Items.

**2. CLOSED SESSION****2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

**2.2. Conference with Legal Counsel**

Per Government Code §54956.9(b)  
the Board will discuss significant  
exposure to litigation  
(one potential case)

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Paul Gant, Attorney at Law

**3. RECONVENE TO REGULAR SESSION****3.1. Call to Order**

At 10:18 a.m. Board President Griffin called the Special Meeting to Order.

**3.2. Closed Session Announcements**

Board President Griffin announced the Board had been in Closed Session and there was nothing to report.

**4. DISCUSSION/ACTION CALENDAR****4.1. BOARD****4.1.1. Discussion/Action: Board Self-Evaluation**

At 10:19 a.m. Board members discussed/evaluated how they were performing their primary responsibilities of: setting a direction for the district; providing a structure by establishing policies; providing support; ensuring accountability; and providing community leadership on behalf of the district and public education. They reviewed how they had met standards for both the Board as a whole and as Individual Trustees. Board President Griffin gathered individual ratings from each Board member, will compile into one document and then distribute the final to Board members. No motion was necessary.

**4.1.2. Discussion/Action: Governance Handbook**

At 11:10 a.m. Suggestions for changes to the Governance Handbook were discussed. Board Vice President Kaiser moved to accept the Governance Handbook as written with no changes other than updating Board Officer information; seconded by Board Member Thompson.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

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MINUTES

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**4.1.3. Discussion/Action: Board Workshop Topics**

At 11:25 a.m. a list of possible workshop topics, compiled from Board member suggestions, was distributed. After discussion, Board members unanimously agreed on the following Workshop topics: 1) Implications of Common Core and the Smarter Balanced Assessment Consortium (SBAC) Testing: Instructional Changes and Challenges; 2) Common Core: Team Building through Collaboration (both within CUSD as well as with Butte College, CSU, Chico, and the business community); 3) STEM; New Science Standards and an overview of Science in Grades K-12 with emphasis on K-6 science; 4) the Budget, Local Control Funding Formula Update, and Deficit Spending Reduction; and 5) and 6) Facilities. Additional topics that will be added to an agenda as discussion/information items include: Career Technical Education and A-G University of California BOARS Certification Process; English Language Learners; Student Discipline with emphasis on positive/constructive programs in place; and Collaboration and Team Building within CUSD, as well as with higher education (CSUC and Butte College) and businesses.

**5. ADJOURNMENT**

At 12:00 p.m. Board President Griffin adjourned the meeting.

:mm

APPROVED:

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Board of Education

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Administration

**MINUTES****1. CALL TO ORDER**

At 5:00 p.m. Board President Griffin called the meeting to order in the Large Conference Room at the District Office at 1163 East 7<sup>th</sup> Street and announced the Board was moving into Closed Session.

**Present:** Griffin, Thompson, Robinson

**Absent:** Kaiser, Hovey

**1.1. Public comment on closed session items**

There was no public comment on Closed Session Items.

**2. CLOSED SESSION****2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Dave Scott, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

**2.2. Public Employee Performance Evaluation**

per Government Code §54957

Title: Superintendent

**3. RECONVENE TO REGULAR SESSION****3.1. Call to Order**

At 6:04 p.m. Board President Griffin called the Special Meeting to Order.

**3.2. Closed Session Announcements**

Board President Griffin announced the Board had been in Closed Session and there was nothing to report.

**3.3. Flag Salute**

Board President Griffin lead the salute to the flag.

**4. CONSENT**

At 6:06 p.m. Board President Griffin asked if anyone would like to pull a Consent Item for further discussion. No items were pulled. Board Member Thompson moved to approve the Consent Items; seconded by Board Member Robinson.

**4.1. EDUCATIONAL SERVICES**

4.1.1. The Board approved an Additional 2013-14 CIF Representative to League

**4.2. BUSINESS SERVICES**

4.2.1. The Board approved the Consultant Agreement with Newcomb Anderson McCormick Energy Engineering and Consulting to Assist in Evaluating and Implementing Solar Power Generating Proposals

**4.3. HUMAN RESOURCES**

4.3.1. The Board approved the Classified Human Resources Actions

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MINUTES

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**5. DISCUSSION/ACTION CALENDAR****5.1. BUSINESS SERVICES****5.1.1. Information: Measure E – The Development of Principles, Standards and Educational Specifications for the District Facilities Master Plan**

At 6:07 p.m. Director Michael Weissenborn stated this was the first in a series of upcoming opportunities for School Board members to express their thoughts regarding a variety of facility related topics to the Master Planning Team. Director Weissenborn then introduced Marty Dietz, Mike Cannon, Tim Haley and Ellen Mejia-Hooper with Darden Architects, who led discussions for Board members to share thoughts about what facility needs should be addressed by the \$78 million Measure E school bond.

**5.2. HUMAN RESOURCES****5.2.1. Discussion/Action: Resolution 1220-13, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2013-2014 School Year**

At 7:35 p.m. Assistant Superintendent Feaster provided information on Resolution 1220-13. Board Member Robinson moved to approve Resolution 1220-13; seconded by Board Member Thompson.

AYES: Griffin, Thompson, Robinson

NOES: None

ABSENT: Kaiser, Hovey

**6. ADJOURNMENT**

At 7:36 p.m. Board President Griffin adjourned the meeting.

:mm

APPROVED:

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Board of Education

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Administration

## DONATIONS/GIFTS

8.1.2.  
Page 1 of 1

| Donor                               | Item                               | Recipient            |
|-------------------------------------|------------------------------------|----------------------|
| Sue Warwick                         | 17 Books @ \$243.00                | Chapman Elementary   |
| Melissa Murray/A&J Party Center     | \$40.00                            | Citrus Elementary    |
| We Hah Farm, Inc.                   |                                    |                      |
| dba Lundbergh Family Farms          | Logo @ \$250.00                    | Parkview Elementary  |
| PG&E Corporation / David Barrios    | \$60.00                            | Chico Jr. High       |
| Chico Paper Co.                     | Mat Board @ \$50.00                | Chico Jr. High       |
| Suzanne Contreras                   | \$40.00                            | Chico Jr. High       |
| Derish Associates, Inc.             | \$50.00                            | Chico Jr. High       |
| Thomas & Nancy Masterson            | 7 Textbooks @ \$280.00             | Marsh Jr. High       |
| PG&E Corporation / James McLain     | \$30.00                            | Marsh Jr. High       |
| Bruce Dillman                       | Miscellaneous Items @ \$2,276.64   | Chico High           |
| Dan & Mary Sours                    | 1 Gas Spectrometer @ \$300.00      | Chico High           |
| PVHS Sports Boosters                | Weight Room Equipment @ \$4,500.00 | Pleasant Valley High |
|                                     | Soccer Goals @ \$4,285.00          | Pleasant Valley High |
|                                     | Gator Utility Vehicle @ \$5,000.00 | Pleasant Valley High |
|                                     | \$100.00                           | Pleasant Valley High |
| Jackie Walker                       | \$58.00                            | Pleasant Valley High |
| Carol Mitchell                      | Weight Room Equipment @ \$8,000.00 | Pleasant Valley High |
| Chico Police Department             | \$1,000.00                         | Pleasant Valley High |
| Faringer Family / Subway            | \$2,250.00                         | Pleasant Valley High |
| Soroptimist Int'l of Bidwell Rancho | \$250.00                           | Fair View High       |
| Bernard Vigallon                    |                                    | Fair View High       |

**PROPOSED AGENDA ITEM:** CHS FFA Officer Retreat

**Prepared by:** Quinn Mendez

☒ Consent

Board Date June 19, 2013

☐ Information Only

☐ Discussion/Action

**Background Information**

Every summer the 3 FFA advisors (Quinn Mendez, Sheena Sloan and Ronnie Cockrell) take the 7 FFA officers to Graeagle, CA for a two night, three day team building weekend and planning session for the next school year. The 7 officers get to know each other better and understand the expectations for the specific office they now hold.

**Education Implications**

The students learn about leadership, organization, team building, communication, problem solving and how to become better advocates for agriculture, in order to make the Chico FFA chapter a recognized organization on the school campus and in the community.

**Fiscal Implications**

FFA ASB account will pay for expenses.

**CHICO UNIFIED SCHOOL DISTRICT**

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

8.2.2.  
Page 2 of 2

**FIELD TRIP REQUEST****TO: CUSD Board of Education****Date:** 5/29/13**FROM:** Quinn Mendez\_\_\_\_\_**School/Dept.:** CHS/AG\_**SUBJECT: Field Trip Request**

Request is for \_CHS FFA\_\_\_\_\_ (grade/class/group)

Destination: Graeagle, CA Activity: Chapter Officer Retreat

from 8/2\_/13\_\_ 8am\_\_\_\_\_ to 8/4\_/13\_\_ 4pm\_\_\_\_\_ (dates) / (times) (dates) / (times)

Rationale for Trip: CHS FFA Officer team building and planning for next school year.\_

Number of Students Attending: \_7\_\_ Teachers Attending: \_3\_\_ Parents Attending: \_0\_\_

Student/Adult Ratio: 7:3\_\_

Transportation: Private Cars\_\_\_\_\_ CUSD Bus\_\_\_\_\_ Charter Bus Name\_\_\_\_\_ Other: School van and Ag truck

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

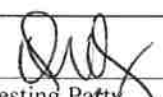
**ESTIMATED EXPENSES:**

Fees \$\_\_\_\_\_ Substitute Costs \$\_\_\_\_\_ Meals \$250.00\_\_\_\_\_ Lodging \$ 350.00\_\_\_\_\_ Transportation \$50.00\_\_\_\_\_ Other Costs \$\_\_\_\_\_

**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**

Name CHS ASB FFA Acct. #: \_\_\_\_\_ \$ 650.00

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

  
Requesting Party

5/28/13  
Date

  
Site Principal

5/28/13  
Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

n/a  
Director of Transportation

\_\_\_\_\_  
Date

**IF MAJOR FIELD TRIP**

  
Director of Educational Services

06/03/13  
Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

\_\_\_\_\_  
Date

**PROPOSED AGENDA ITEM:** COLC (Chapter Officer Leadership Conference)

**Prepared by:** Sheena Sloan

☒ Consent

Board Date June 19, 2013

☐ Information Only

☐ Discussion/Action

### **Background Information**

The COLC will provide a chance for the FFA officers to focus on their leadership skills and personal growth. During the conference at Camp Tehama, each of the six officers will participate in a break out session which helps them focus on their specific office and duties required. (During these sessions the chapter officers will be working with Regional and State FFA officer teams). They bring back this new information and skills for the chapter members, so that they can become more involved and learn more about the FFA and all of its' opportunities.

### **Education Implications**

1. Helps to identify strengths and individual contributions to the team.
2. Develops personal best assessments and personal growth plans.
3. Helps to master speech development and delivery.
4. Develops personal management and social skills.

### **Fiscal Implications**

FFA ASB account will pay for the expenses.



**CHICO UNIFIED SCHOOL DISTRICT**

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

8.2.3.

Page 2 of 2

**FIELD TRIP REQUEST****TO: CUSD Board of Education****Date:** 5/29/13**FROM:** Quinn Mendez \_\_\_\_\_**School/Dept.:** CHS/AG\_**SUBJECT: Field Trip Request**

Request is for \_CHS FFA\_\_\_\_\_

(grade/class/group)

Destination: Mill Creek (Camp Tehama) Activity: COLC (Chapter Officer Leadership Conf)

from 9/14/13 / \_\_ 8am\_\_\_\_\_ to 9/16/13 / \_\_ 4pm\_\_\_\_\_

(dates) / (times) (dates) / (times)

Rationale for Trip: Team building and planning for next school year, with other FFA chapters in the \_  
Superior Region. The State and Regional FFA officers will lead all workshops.

Number of Students Attending: \_7\_\_ Teachers Attending: \_1\_\_ Parents Attending: \_0\_\_

Student/Adult Ratio: 7:1\_\_

Transportation: Private Cars \_\_\_\_\_ CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: School van \_\_\_\_\_

**All requests for bus or charter transportation must go through the transportation department - NO  
EXCEPTIONS.**

**ESTIMATED EXPENSES:**


Fees \$ \_340.00\_\_\_\_\_ Substitute Costs \$60.00\_\_\_\_\_ Meals \$ \_\_\_\_\_

Lodging \$ \_\_\_\_\_ Transportation \$50.00\_\_\_\_\_ Other Costs \$ \_\_\_\_\_

**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**

Name CHS ASB FFA Acct. #: \_\_\_\_\_ \$ \_510.00\_\_\_\_\_

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

  
Requesting Party \_\_\_\_\_

5/30/13  
Date \_\_\_\_\_

  
Site Principal \_\_\_\_\_

6/6/13  
Date \_\_\_\_\_



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

n/a  
Director of Transportation \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_

(If transporting by bus or Charter)

**IF MAJOR FIELD TRIP**

  
Director of Educational Services \_\_\_\_\_

06/11/13  
Date \_\_\_\_\_



Recommend



Not Recommended



Approved



Not Approved

\_\_\_\_\_  
Board Action \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_

**AGENDA ITEM:** Brandon Kessler Consultant Agreement

**Prepared by:** Janet Brinson, Director

☒ Consent

Board Date June 19, 2013

☐ Information Only

☐ Discussion/Action

**Background Information**

Mr. Kessler will coordinate activities for Farm to School for students from Fair View High, Bidwell Jr. and Chico Jr. High Schools. In addition, he will work in conjunction with Nutrition Services to provide healthy produce for student meals. This Consultant Agreement will meet the intent of the Farm to School, 21<sup>st</sup> Century and the Carol M. White PEP Grants.

**Educational Implications**

Students will learn the importance of healthy eating, physical activity and farming to provide local produce to other students for their school meals.

**Fiscal Implications**

There are no fiscal implications to the general fund.

Mandatory Instructions  
(click to view)

CA#

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
☐ On File (click to view) ☒ Attached if not on file
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
☐ On File (click to view) ☒ Attached if not on file

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Brandon Kessler  
 Street Address/POB: 1419 Rim Rock Dr.  
 City, State, Zip Code: Chico, CA 95928  
 Phone: 530-894-2174  
 Taxpayer ID/SSN: [REDACTED]

This agreement will be in effect from: 07/01/13 to: 06/30/14

Location(s) of Services:

Henshaw Farm, Fair View High, Bidwell and Chico Jr. High

3. Scope of Work to be performed: (attach separate sheet if necessary)  
 Coordinate Farm to School activities at the Henshaw Farm for students from Fair View, Bidwell and Chico Jr. High.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant Services:  
 Meet the intent of Farm to School, 21st Century and PEP grants by teaching students about healthy eating and physical activity and providing local produce to be served in student meals.
5. Funding/Programs Affected: (corresponding to accounts below)
  - 1) 21st Century Community Learning Center
  - 2) Carol M. White PEP Grant
  - 3) Farm to School

| 6. Pct. (%) | Fund | Resource | Proj/Yr | Goal | Function | Object | Site | Manager |
|-------------|------|----------|---------|------|----------|--------|------|---------|
| 1)          | 01   | 4124     | 0       | 1037 | 1000     | 5800   | 570  | 6700    |
| 2)          | 01   | 5822     | 0       | 1110 | 1000     | 5800   | 570  | 6700    |
| 3)          | 01   | 5825     | 0       | 1110 | 1000     | 5800   | 570  | 6700    |

7. Is there an impact to the General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District will pay consultant not to exceed the payment criteria as follows:

\$ 5,206.67 Per Unit, times 12.00 #Units = \$ 62,480.04 Total for Services

#### 9. Additional Expenses

16% pd by 4124; 51% pd by 5822; and

\$

33% pd by 5825

\$

\$ 0.00

\$ 62,480.04

Total of Additional

Expenses

Grand Total

Amounts of \$5,001.00 or more require Board Approval: (date to Board)

**CONSULTANT TERMS AND CONDITIONS**

CA#

(Applicable, unless determined to be Contract Employee-See BS 10a)

**Consultant Name:** Brandon Kessler

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at: [http://www.chicousd.org/documents/BUSINESS/Consultant\\_Agreement/BS\\_10a\\_11\\_04\\_rev.pdf](http://www.chicousd.org/documents/BUSINESS/Consultant_Agreement/BS_10a_11_04_rev.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement).
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

**12. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

  
(Signature of Consultant)

Brandon Kessler

(Printed Name)

6-7-13  
Date

**13. RECOMMENDED:**

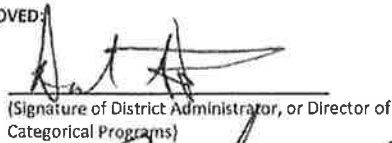
  
(Signature of Originating Administrator)

Janet Brinson

(Printed Name)

6/7/13  
Date

**14. APPROVED:**

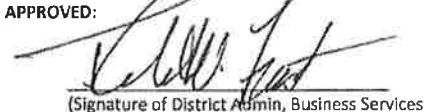
  
(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott

(Printed Name)

06/07/13  
Date

**APPROVED:**

  
(Signature of District Admin, Business Services)

☐ Consultant ☒ Contract Employee

Robert Feaster  
(Printed Name)

6-11-13  
Date

**15. Authorization for Payment:**

CHECK REQUIRED (invoice to accompany payment request):

☐ Partial Payment through: \_\_\_\_\_ Date \_\_\_\_\_  
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:

(check released upon completion of services)  
☐ Send to Site Administrator: \_\_\_\_\_  
☐ Mail to Consultant (Date Check Required) \_\_\_\_\_

\$ \_\_\_\_\_  
(Amount)

\_\_\_\_\_  
(Originating Administrator Signature- Use Blue Ink)

\_\_\_\_\_  
(Date)

**PROPOSED AGENDA ITEM:** Abeo School Change Consultant Agreement

**Prepared by:** Michael Morris

☒ Consent

**Board Date** June 19, 2013

☐ Information Only

☐ Discussion/Action

**Background Information**

Abeo School Change is a not-for-profit coaching and consulting group with expertise in adult learning. They have worked with CUSD for the past two academic years building the capacity of a critical mass of high school teachers in two cohorts to do high level task and instructional design, measured against well-researched standards for college-readiness.

**Education Implications**

This work will assist teachers and administrators with actively building their capacity to support rigorous tasks and instruction. This work also provides opportunities for more teachers and administrators to collaborate around their work, sharing insights, challenges, and practices, while building cohesion with the overarching student achievement goals of CUSD.

**Fiscal Implications**

No impact to the general fund

**Additional Information**

\*\* INBOUND NOTIFICATION : FAX RECEIVED SUCCESSFULLY \*\*

|  |                           |                 |            |                    |
|--|---------------------------|-----------------|------------|--------------------|
| TIME RECEIVED<br>June 11, 2013 11:55:35 AM PDT | REMOTE CSID<br>2066820707 | DURATION<br>164 | PAGES<br>3 | STATUS<br>Received |
|--|---------------------------|-----------------|------------|--------------------|

|                  |                           |            |     |
|------------------|---------------------------|------------|-----|
| Jun 11 13 11:12a | Abeo School Change/CES NW | 2066820707 | p.1 |
|------------------|---------------------------|------------|-----|

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

Business Services Use Only

CA# \_\_\_\_\_

V# \_\_\_\_\_

**CONSULTANT AGREEMENT**

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view)
 ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view)
 ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Abeo School Change  
Street Address/POB: 500 Aurora Ave. N #305  
City, State, Zip Code: Seattle, WA 98109  
Phone: 253.686.0671  
Taxpayer ID/SSN: 31-1652434

This agreement will be in effect from: 06/19/2013 to 06/30/2014

Location(s) of Services: (site) Chico Unified

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provide professional development related supporting high quality, rigorous instruction.

Assist with planning, facilitating Administrative Advance, teacher workshops and follow-up. *(Eight Days)*

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Board Goal 1:

To provide every student with the opportunity to attain increasing levels of individual achievement that prepares them for success in the 21st Century

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title II
- 2)
- 3)

6. Account(s) to be Charged:

|    | Pct (%) | Fund | Resource | Proj/Yr | Goal | Function | Object | Expense | Sch/Dept |
|----|---------|------|----------|---------|------|----------|--------|---------|----------|
| 1) | 100     | 01   | 4035     | 0       | 1110 | 2100     | 5800   | 14      | 570      |
| 2) |         |      |          |         |      |          | 5800   | 14      |          |
| 3) |         |      |          |         |      |          | 5800   | 14      |          |

7. Is there an impact to General Fund, Unrestricted funding?
- ☐
- Yes
- ☐
- No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 3187.5 Per Unit, times 8 # Units = \$ 25500 Total for Services

(Unit: ☐ Per Hour ☒ Per Day ☐ Per Activity)

9. Additional Expenses:

\$  
\$  
\$

Total for  
0 Addit'l Expenses

\$ 25500 Grand Total

10. Amounts of \$5,000.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

Jun 11 13 11:12a Abeo School Change/CES NW

**CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name: Abeo School Change


Business Services Use Only

CA# \_\_\_\_\_

V# \_\_\_\_\_

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

**11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)**

 (Signature of Consultant) Holli Hanson-Moore (Print Name) June 11, 2013 (Date)


**12. RECOMMENDED:**

 (Signature of Originating Administrator) Michael Morris (Print Name) JUNE 11, 2013 (Date)

**13. APPROVED:**

 (Signature of District Administrator, or Director of Categorical Programs) Janet Brinson (Print Name) 6/11/13 (Date)

**APPROVED:**

 (Signature of District Admin., Business Services) ☒ Consultant ☐ Contract Employee Robert Fleaster (Print Name) 6-11-13 (Date)

**14. Authorization for Payment:**

|  |   |
|--|---|
| <b>CHECK REQUIRED (Invoice to accompany payment request):</b><br><input type="checkbox"/> Partial Payment thru: _____ (Date)<br><input type="checkbox"/> Full or Final Payment | <b>DISPOSITION OF CHECK by Accounts Payable:</b><br>(check released upon completion of services)<br><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)<br><input type="checkbox"/> Mail to Consultant |
|--|---|

\$ \_\_\_\_\_ (Amount) \_\_\_\_\_ (Originating Administrator Signature - Use Blue Ink) \_\_\_\_\_ (Date)

**AGENDA ITEM:     Contract with Burke, Williams & Sorensen, LLP for Legal  
Advice/Services**

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**Prepared by:     John Bohannon, Director**

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☒ Consent

Board Date   June 19, 2013

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☐ Information Only

☐ Discussion/Action

**Background Information**

Education Code requirements are frequently changing and/or being updated. The law firm of Burk, Williams & Sorensen, LLP, specifically attorney John Yeh, has extensive experience representing school districts, particularly in the area of charter school law.

**Education Implications**

None

**Education Implications**

While the General Fund will be impacted, this firm has extensive experience in issues dealing with educational law and has provided support to the district's effort to provide oversight to its seven authorized charter schools.



**AGENDA ITEM:** Charter School Annual Site Visit Reports

**Prepared by:** John Bohannon, Director

☒ Consent

Board Date June 19, 2013

☐ Information Only

☐ Discussion/Action

**Background Information**

As the chartering agency, Chico Unified School District is responsible for Oversight of the charter schools we authorize. Per Education Code 47604.32, an annual visit to each charter school is specified. Site Visit Team Members conducted visits and the compiled reports are presented tonight for board approval.

**Education Implications**

As one part of Oversight responsibility, CUSD is responsible for monitoring the educational quality of the schools we charter.

**Fiscal Implications**

As one part of Oversight responsibility, CUSD is responsible for monitoring the fiscal health of the schools we charter.

**Additional Information**

Per previous board direction, drafts of the Site Visit reports were shared with the respective administrators for each of the charter schools. Those administrators had the opportunity to review the reports and suggest edits, if necessary. Those edits have been incorporated into the reports presented tonight.

PROPOSED AGENDA  
ITEM:

Warrant Authorization

---

Prepared by: Bob Feaster, Assistant Superintendent

---

☒ Consent

Board Date 6/19/13

---

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of \$6,262,040.88 for the period of May 9, 2013 through June 11, 2013 have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the district in support of the district's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the district's approved budget.

**Fund Summary**

| <b>Fund</b>                     | <b>Description</b>             | <b>Check Count</b> | <b>Expensed Amount</b> |
|---------------------------------|--------------------------------|--------------------|------------------------|
| 01                              | General Fund                   | 717                | 2,047,744.74           |
| 09                              | Charter Sch Spec Rev 3412      | 39                 | 12,411.90              |
| 13                              | Cafeteria (3401)               | 74                 | 346,525.83             |
| 14                              | Deferred Maintenance (3405)    | 1                  | 2,389.09               |
| 25                              | Cap Fac State Cap (3408) 25-26 | 11                 | 208,101.50             |
| 27                              | 1998 Sr B(2008 Sale P&I)(3406) | 22                 | 2,651,628.88           |
| 35                              | Cnty Sch Fac (3435)            | 1                  | 6,162.50               |
| 41                              | sp Rsrv Rda 2%Grth (3425)40-43 | 8                  | 105,093.11             |
| 76                              | n/a Net Payroll Warrants       | 6                  | 883,585.70             |
| Total Number of Checks          |                                | <b>879</b>         | 6,263,643.25           |
| Less Unpaid Sales Tax Liability |                                |                    | 1,602.37-              |
| <b>Net (Check Amount)</b>       |                                |                    | <b>6,262,040.88</b>    |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE **ONLINE**

Page 22 of 22

**001 - Chico Unified School District**

Generated for Mary Kemp (MKEMP), Jun 11 2013 1:27PM

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA 95928

8.4.1.  
Page 1 of 1

DATE: June 19, 2013  
MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Certificated Human Resources Actions

**Leave Request**

| <u>Employee</u> | <u>Assignment</u> | <u>Effective</u> | <u>Comment</u>                                    |
|-----------------|-------------------|------------------|---|
| Glick, Melanie  | Elementary        | 2013/14          | 0.2 FTE Personal Leave<br>(STRS Reduced Workload) |
| Hegedus, Susan  | Administration    | 2013/14          | 0.4 FTE Personal Leave<br>(STRS Reduced Workload) |
| Minsart, Daniel | Secondary         | 2013/14          | 0.4 FTE Personal Leave<br>(STRS Reduced Workload) |
| Oster, Penny    | Elementary Prep   | 2013/14          | 0.1 FTE Personal Leave<br>(STRS Reduced Workload) |
| Pasillas, Amber | Elementary        | 2013/14          | 0.2 FTE Child Care Leave                          |

**Retirements/Resignations**

| <u>Employee</u>     | <u>Assignment</u> | <u>Effective</u> | <u>Comment</u> |
|---------------------|-------------------|------------------|----------------|
| Harrington, Lindsay | Elementary        | 6/7/2013         | Retirement     |
| McGrill, Stephen    | Elementary        | 6/7/2013         | Retirement     |
| Moore, Gwendolyn    | Elementary        | 6/7/2013         | Retirement     |
| Oden, Justine       | Elementary        | 6/7/2013         | Resignation    |
| Sipher, Carol       | Elementary        | 6/7/2013         | Retirement     |

**CHICO UNIFIED SCHOOL DISTRICT**  
**1163 E. 7<sup>th</sup> STREET**  
**CHICO, CA 95928-5999**

8.4.2.  
Page 1 of 7

DATE: JUNE 19, 2013

MEMORANDUM TO: BOARD OF EDUCATION

FROM: KELLY STALEY, SUPERINTENDENT

SUBJECT: CLASSIFIED HUMAN RESOURCES ACTIONS

| ACTION<br>NAME     | CLASS/LOCATION/ASSIGNED<br>HOURS               | EFFECTIVE           | COMMENTS/PRF #/<br>FUND/RESOURCE                     | POSITION COST<br>@ Step 1 + Red<br>Plan Medical +<br>Qualifying<br>Dental/Vision |
|--------------------|--|---------------------|--|--|
| APPOINTMENTS       |  |                     |  |  |
| Brown, Deborah     | LT Cafeteria Cook Manager<br>1/CHS/8.0         | 5/10/2013-6/6/2013  | During Absence of<br>Incumbent250/Nutrition/53<br>10 | 2103.68  |
| Buitron, Sarah     | IA-Bilingual/MJHS/2.0                          | 6/7/2013            | In Lieu of<br>Layoff/Categorical/7090 &<br>7091      | 8305.56  |
| Buitron, Sarah     | IA-Bilingual/PVHS/4.0                          | 6/7/2013            | In Lieu of Layoff/<br>Categorical/7090 & 7091        | 16611.00   |
| Curiel, Gabriel    | LT IA-Special Education/CHS/.4                 | 5/14/2013-6/6/2013  | New LT Position/<br>321/Special Ed/6500              | 87.45  |
| Curiel, Gabriel    | LT IA-Special Education/CHS/.4                 | 5/14/2013-6/6/2013  | New LT Position/<br>322/Special Ed/6500              | 87.45  |
| Dixon, Constance   | IA-Special Education/Chapman/3.0               | 6/7/2013            | In Lieu of Layoff/Special<br>Ed/6500                 | 12064.62   |
| Dixon, Constance   | IA-Special Education/Chapman/3.0               | 6/7/2013            | In Lieu of Layoff/67/<br>Special Ed/6500             | 12064.62   |
| Donnelly, Judith   | Cafeteria Assistant/Parkview/2.3               | 6/7/2013            | In Lieu of Layoff/289/<br>Nutrition/5310             | 8382.19  |
| Garrison, Grant    | Custodian/Emma Wilson-<br>Shasta/8.0           | 5/20/2013           | New Position/65/<br>Maintenance/0000                 | 37638.80   |
| Grinton, Elizabeth | LT IPS-Healthcare/Elm Street<br>Head Start/2.0 | 5/28/2013-6/28/2013 | New LT Position/286/<br>Special Ed/6500              | 591.56   |
| Grinton, Elizabeth | IPS-Classroom/Elm Street Head<br>Start/3.5     | 5/28/2013           | Vacated Position/208/<br>Special Ed/6500             | 14768.05   |
| Hartman, Ronald    | Custodian/CHS/8.0                              | 5/20/2013           | Vacated Position/45/<br>Maintenance/0000             | 37638.80   |
| Hazzard, Charles   | IA-Special Education/Parkview/6.5              | 4/29/2013           | Existing Position/Special<br>Ed/6500                 | 28512.67   |
| Helseth, Teri      | LT Licensed Vocational<br>Nurse/Loma Vista/4.8 | 5/28/2013-6/6/2013  | During Absence of<br>Incumbent271/Special<br>Ed/6500 | 678.14   |
| Hernandez, Maria   | IA-Bilingual/Rosedale/2.8                      | 6/7/2013            | In Lieu of Layoff/Special<br>Ed/6500                 | 11904.72   |
| Hernandez, Maria   | IA-Bilingual/Rosedale/4.0                      | 6/7/2013            | In Lieu of Layoff/Special<br>Ed/6500                 | 16611.00   |
| Hunter, Katie      | IA-Special Education/BJHS/3.5                  | 6/7/2013            | In Lieu of Layoff/246/<br>Special Ed/6500            | 14768.05   |
| Inserra, Mary      | IA-Bilingual/Rosedale/1.5                      | 6/7/2013            | In Lieu of Layoff/                                   | 6901.56  |

|                      |   |                     |  |          |
|----------------------|---|---------------------|--|----------|
| Inserra, Mary        | IA-Bilingual/Rosedale/2.0                   | 6/7/2013            | Categorical/6010<br>In Lieu of Layoff/<br>Categorical/6010 | 8278.56  |
| Jenkins, Elise       | IA-Special Education/Marigold/6.0           | 6/7/2013            | New Position/297/Special<br>Ed/6500                        | 25809.36 |
| Jenkins, Scott       | IA-Special Education/Blue Oak/5.5           | 6/7/2013            | In Lieu of Layoff/260/<br>Special Ed/6500                  | 22740.48 |
| Jessee, Kathryn      | IA-Special Education/CJHS/6.5               | 6/7/2013            | In Lieu of Layoff/Special<br>Ed/6500                       | 28512.67 |
| Johnson, Glen        | IA-Special Education/CJHS/6.5               | 6/7/2013            | In Lieu of Layoff/232/<br>Special Ed/6500                  | 28512.67 |
| Leyva, Reuben        | LT Custodian/PVHS/8.0                       | 5/20/2013-8/31/2013 | During Absence of<br>Incumbent/267/<br>Maintenance/0000    | 7558.72  |
| Long, Teresa         | IPS-Healthcare/Marigold/6.0                 | 6/7/2013            | New Position/242/Special<br>Ed/6500                        | 25809.36 |
| Metz-Fridrich, Shani | IPS-Classroom/Marigold/4.0                  | 5/23/2013           | New Position/244/Special<br>Ed/6500                        | 16086.20 |
| Petersen, Andrea     | IPS-Classroom/Marigold/4.0                  | 5/30/2013           | New Position/243/Special<br>Ed/6500                        | 16086.20 |
| Poe, C. Renee        | Cafeteria Satellite<br>Manager/CCDS/6.0     | 5/21/2013           | Vacated Position/298/<br>Nutrition/5310                    | 25428.06 |
| Scalet, Julie        | Licensed Vocational Nurse/Loma<br>Vista/6.5 | 5/24/2013           | Vacated Position/214/<br>Special Ed/6500                   | 31676.43 |
| Sinnott, Kathleen    | Cafeteria Assistant/McManus/2.0             | 6/7/2013            | In Lieu of Layoff/<br>Nutrition/5310                       | 7650.24  |
| Weber, Lisa          | IA-Special Education/BJHS/5.0               | 6/7/2013            | Vacated Position/259/<br>Special Ed/6500                   | 20107.78 |
| Williams, Rebecca    | IA-Special Education/Citrus/6.0             | 6/7/2013            | In Lieu of Layoff/Special<br>Ed/6500                       | 25809.36 |
| Wong Espinal, Marlia | IA-Bilingual/CJHS/1.0                       | 6/7/2013            | In Lieu of Layoff/<br>Categorical/7090 & 7090              | 4152.78  |

**LAYOFFS TO RE-EMPLOYMENT**

|                  |  |           |               |
|------------------|--|-----------|---------------|
| Black, Patricia  | Library Media Assistant/Emma<br>Wilson/1.0 | 6/14/2013 | Lack of Funds |
| Brock, Linda     | IA-Elementary<br>Guidance/Marigold/1.0     | 6/6/2013  | Lack of Funds |
| Buitron, Sarah   | IA-Read Right/CJHS/6.0                     | 6/6/2013  | Lack of Funds |
| Dixon, Constance | IA-Special Education/CJHS/6.5              | 6/6/2013  | Lack of Funds |
| Donnelly, Judith | Cafeteria Assistant/FVHS/3.5               | 6/6/2013  | Lack of Funds |
| Filippi, Janice  | Cafeteria Assistant/McManus/2.0            | 6/6/2013  | Lack of Funds |
| Grimes, Louis    | Campus Supervisor/BJHS/1.0                 | 6/6/2013  | Lack of Funds |
| Hernandez, Maria | IA-Bilingual/Rosedale/4.5                  | 6/6/2013  | Lack of Funds |
| Hunter, Katie    | IA-Special Education/Chapman/3.0           | 6/6/2013  | Lack of Funds |
| Inserra, Mary    | IA-Multicultural/FVHS/6.0                  | 6/6/2013  | Lack of Funds |
| Jenkins, Elise   | Instructional Assistant/Marigold/3.7       | 6/6/2013  | Lack of Work  |
| Jenkins, Scott   | IA-Special Education/Emma<br>Wilson/6.0    | 7/9/2013  | Lack of Work  |
| Jessee, Kathryn  | IA-Special Education/CHS/1.4               | 6/6/2013  | Lack of Funds |

|                                  |  |                      |                       |
|----------------------------------|--|----------------------|-----------------------|
| Johnson, Glen                    | IA-Special Education/Citrus/6.0                        | 6/6/2013             | Lack of Work          |
| Kelly, Mary                      | Instructional Assistant/Neal Dow/4.0                   | 6/6/2013             | Lack of Funds         |
| Long, Teresa                     | IA-Bilingual/Rosedale/4.0                              | 6/6/2013             | Lack of Funds         |
| Long, Teresa                     | IA-Bilingual/MJHS/2.0                                  | 6/6/2013             | Lack of Funds         |
| Martinez, Maria                  | IA-Bilingual/PVHS/4.0                                  | 6/6/2013             | Lack of Funds         |
| Phillips, Leslie                 | Library Media Assistant/Rosedale/2.3                   | 6/14/2013            | Lack of Funds         |
| Regh, Dianne                     | IA-Special Education/CHS/0.3                           | 6/6/2013             | Lack of Funds         |
| Sinnott, Kathleen                | IA-Vocational Education/FVHS/1.0 & 1.0                 | 6/6/2013             | Lack of Funds         |
| Smith, Melanie                   | Sr Office Assistant/FVHS/1.0                           | 6/14/2013            | Lack of Funds         |
| Weber, Lisa                      | Instructional Assistant/Citrus/2.8                     | 6/6/2013             | Lack of Funds         |
| Williams, Rebecca                | IA-Read Right/BJHS/6.0                                 | 6/6/2013             | Lack of Funds         |
| Wong Espinal, Marlia             | IA-Bilingual/Rosedale/2.8                              | 6/6/2013             | Lack of Funds         |
| <b>LEAVES OF ABSENCE</b>         |  |                      |                       |
| Crljenica, Carol                 | Cafeteria Cook Mgr 1/MJHS/7.0                          | 5/20/2013-6/21/2013  | Per CBA 5.3.3         |
| Johnson, Stephanie               | IPS-Healthcare/Parkview/6.0                            | 8/19/2013-2/19/2014  | Per CBA 5.12          |
| Lando, Thomas                    | IPS-Classroom/Wildflower/3.5                           | 8/28/2013-2/28/2014  | Per CBA 5.12          |
| McEntee-Choo, Misty              | IPS-Healthcare/Parkview/5.5                            | 4/17/2013-5/14/2013  | Per CBA 5.3.3         |
| McEntee-Choo, Misty              | IPS-Healthcare/Parkview/5.5                            | 5/15/2013-11/15/2013 | Per CBA 5.3.3         |
| <b>RESIGNATIONS/TERMINATIONS</b> |  |                      |                       |
| Baruch, Colby                    | IPS-Healthcare/Neal Dow/6.0                            | 6/6/2013             | Voluntary Resignation |
| Currlin, Eugenia                 | Licensed Vocational Nurse/Educational Services/6.0     | 6/6/2013             | Voluntary Resignation |
| Graves, Rhonda                   | School Office Manager/Sierra View/8.0                  | 6/15/2013            | PERS Retirement       |
| Jeffers, Thomas                  | Cafeteria Satellite Manager/Rosedale/8.0               | 6/6/2013             | PERS Retirement       |
| Johnson, Janet                   | Instructional Assistant/LCC/4.0                        | 6/6/2013             | PERS Retirement       |
| Lopez, Thomas                    | LT SMW-HVAC/M & O/8.0                                  | 6/1/2013             | End LT Assignment     |
| Maroste, Summer                  | IA-Special Education/CJHS/5.0                          | 6/6/2013             | Voluntary Resignation |
| Mebrahtu, Abigail                | Campus Supervisor/MJHS/1.0                             | 4/30/2013            | Voluntary Resignation |
| Munier, Patricia                 | IPS-Healthcare/PVHS/3.5                                | 6/6/2013             | Voluntary Resignation |
| Ryan, Janis                      | Office Assistant Elementary Attendance/Sierra View/8.0 | 6/15/2013            | PERS Retirement       |
| Slocumb, Denise                  | IA-Special Education/PVHS/5.0                          | 5/29/2013            | PERS Retirement       |
| Slocumb, Denise                  | Campus Supervisor/BJHS/1.5 & 1.0                       | 5/29/2013            | PERS Retirement       |
| Stanley, Autumn                  | IA-Special Education/CHS/5.0                           | 6/6/2013             | PERS Retirement       |
| Stark, Elizabeth                 | IPS-Healthcare/Loma Vista/4.0                          | 5/31/2013            | Voluntary Resignation |
| VanBuskirk, Peter                | Director-Fiscal Services/Business Office/8.0           | 5/31/2013            | Voluntary Resignation |
| Walters, Gabrielle               | Health Assistant/FVHS/3.0                              | 7/31/2013            | PERS Retirement       |
| Walters, Gabrielle               | IA-Special Education/AFC/5.0                           | 7/31/2013            | PERS Retirement       |
| Williams, Cassie                 | IPS-Healthcare/Citrus/6.0                              | 6/6/2013             | Voluntary Resignation |

|                 |   |           |                 |
|-----------------|---|-----------|-----------------|
| Zaugg, Cathleen | Office Assistant Elementary<br>Attendance/Chapman/6.0 | 6/15/2013 | PERS Retirement |
|-----------------|---|-----------|-----------------|

**RESIGNED ONLY THIS POSITION**

|                  |                              |          |                       |
|------------------|------------------------------|----------|-----------------------|
| Hernandez, Maria | IA-Bilingual/Rosedale/2.0    | 6/6/2013 | Voluntary Resignation |
| Hernandez, Maria | IA-Bilingual/Rosedale/1.5    | 6/6/2013 | Voluntary Resignation |
| Jessee, Kathryn  | IA-Special Education/CHS/5.0 | 6/6/2013 | Voluntary Resignation |



CHICO UNIFIED SCHOOL DISTRICT  
1163 E. 7th STREET  
CHICO, CA 95928-5999

DATE: June 19, 2013

MEMORANDUM TO: Board of Education

FROM: Kelly Staley, Superintendent

SUBJECT: Classified Human Resources Actions

**Appointments – Summer School, Day-to-Day, Contingent Upon Enrollment**

| <b><u>Name</u></b>           | <b><u>Classification/Location/Assigned Hours</u></b> | <b><u>Effective</u></b> | <b><u>Comments</u></b> |
|------------------------------|--|-------------------------|------------------------|
| McNair, Nicole               | Custodian/PVHS/3                                     | 6/17/2013 - 7/12/2013   | Summer School          |
| Poli, Tina                   | Custodian/Marigold/3                                 | 6/17/2013 - 7/12/2013   | Summer School          |
| albrecht, susan              | IA-Special Ed/Marigold/5                             | 6/17/2013 - 7/12/2013   | Summer School          |
| Bhojak, Debbie               | IA-Special Ed/Marigold/5                             | 6/17/2013 - 7/12/2013   | Summer School          |
| Davis, Kim                   | IA-Special Ed/PVHS/5                                 | 6/17/2013 - 7/12/2013   | Summer School          |
| Egger, Kim                   | IA-Special Ed/Marigold/5                             | 6/17/2013 - 7/12/2013   | Summer School          |
| Greminger, Lucretia          | IA-Special Ed/Marigold/5                             | 6/17/2013 - 7/12/2013   | Summer School          |
| Jaramillo, Timothy           | IA-Special Ed/PVHS/5                                 | 6/17/2013 - 7/12/2013   | Summer School          |
| Meyer, Catherine             | IA-Special Ed/Marigold/5                             | 6/17/2013 - 7/12/2013   | Summer School          |
| Reise, Marcy                 | IA-Special Ed/Marigold/5                             | 6/17/2013 - 7/12/2013   | Summer School          |
| Smallhouse, Hannah           | IA-Special Ed/Marigold/5                             | 6/17/2013 - 7/12/2013   | Summer School          |
| Talerico, Lynda              | IA-Special Ed/PVHS/5                                 | 6/17/2013 - 7/12/2013   | Summer School          |
| Alden, Amanda                | IPS-Healthcare/Little Chico Creek/5                  | 6/17/2013 - 7/12/2013   | Summer School          |
| Allen, Phuong                | IPS-Healthcare/Marigold/5                            | 6/17/2013 - 7/12/2013   | Summer School          |
| Anderson, Tyson              | IPS-Healthcare/Marigold/5                            | 6/17/2013 - 7/12/2013   | Summer School          |
| Baker, Stacey                | IPS-Healthcare/Loma Vista/5                          | 6/17/2013 - 7/12/2013   | Summer School          |
| Barr, Frances                | IPS-Healthcare/Little Chico Creek/5                  | 6/17/2013 - 7/12/2013   | Summer School          |
| Bishop, Terry-Lynn           | IPS-Healthcare/Marigold/5                            | 6/17/2013 - 7/12/2013   | Summer School          |
| Bock, Bida                   | IPS-Healthcare/PVHS/5                                | 6/17/2013 - 7/12/2013   | Summer School          |
| Bodney, Teresa               | IPS-Healthcare/Marigold/5                            | 6/17/2013 - 7/12/2013   | Summer School          |
| Boelens, Nicholas            | IPS-Healthcare/Little Chico Creek/5                  | 6/17/2013 - 7/12/2013   | Summer School          |
| Briggs, Deborah              | IPS-Healthcare/Marigold/5                            | 6/17/2013 - 7/12/2013   | Summer School          |
| Bucher, Sarah                | IPS-Healthcare/Chapman/5                             | 6/17/2013 - 7/12/2013   | Summer School          |
| Buenrostro, Deborah          | IPS-Healthcare/Marigold/5                            | 6/17/2013 - 7/12/2013   | Summer School          |
| Casebeer, Charlotte          | IPS-Healthcare/Little Chico Creek/5                  | 6/17/2013 - 7/12/2013   | Summer School          |
| chivichon, brenda            | IPS-Healthcare/Loma Vista/5                          | 6/17/2013 - 7/12/2013   | Summer School          |
| Chmelynski, Tiffany          | IPS-Healthcare/Chapman/5                             | 6/17/2013 - 7/12/2013   | Summer School          |
| Cinquini, Angelina           | IPS-Healthcare/Sierra View/5                         | 6/17/2013 - 7/12/2013   | Summer School          |
| Clark, Elizabeth             | IPS-Healthcare/Loma Vista/5                          | 6/17/2013 - 7/12/2013   | Summer School          |
| Clement, Nicole              | IPS-Healthcare/Chapman/5                             | 6/17/2013 - 7/12/2013   | Summer School          |
| Dale, Susan                  | IPS-Healthcare/CHS/5                                 | 6/17/2013 - 7/12/2013   | Summer School          |
| Davies, Rachel               | IPS-Healthcare/Sierra View/5                         | 6/17/2013 - 7/12/2013   | Summer School          |
| davis, happi                 | IPS-Healthcare/Sierra View/5                         | 6/17/2013 - 7/12/2013   | Summer School          |
| de Jong, Karisa, Pieternella | IPS-Healthcare/Little Chico Creek/5                  | 6/17/2013 - 7/12/2013   | Summer School          |
| Dickson, Christina           | IPS-Healthcare/Loma Vista/5                          | 6/17/2013 - 7/12/2013   | Summer School          |
| Dorghalli, Aftonia           | IPS-Healthcare/Loma Vista/5                          | 6/17/2013 - 7/12/2013   | Summer School          |
| Drobny, Margaret             | IPS-Healthcare/Little Chico Creek/5                  | 6/17/2013 - 7/12/2013   | Summer School          |
| English, Tammie              | IPS-Healthcare/Loma Vista/5                          | 6/17/2013 - 7/12/2013   | Summer School          |
| Ennes, Cinthia               | IPS-Healthcare/Loma Vista/5                          | 6/17/2013 - 7/12/2013   | Summer School          |
| Ennes, Abby                  | IPS-Healthcare/Marigold/5                            | 6/17/2013 - 7/12/2013   | Summer School          |
| Feaster, Erin                | IPS-Healthcare/Loma Vista/5                          | 6/17/2013 - 7/12/2013   | Summer School          |
| Feingold, Rod                | IPS-Healthcare/CHS/5                                 | 6/17/2013 - 7/12/2013   | Summer School          |
| Felix, Shawneen              | IPS-Healthcare/Loma Vista/5                          | 6/17/2013 - 7/12/2013   | Summer School          |
| Ferrone, Lee Ann             | IPS-Healthcare/Loma Vista/5                          | 6/17/2013 - 7/12/2013   | Summer School          |

|                       |                                     |                       |               |
|-----------------------|-------------------------------------|-----------------------|---------------|
| Fiske, Tom            | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Floyd, Heather        | IPS-Healthcare/Marigold/5           | 6/17/2013 - 7/12/2013 | Summer School |
| Gall, Suzanne         | IPS-Healthcare/BJHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Ghiorso, Adam         | IPS-Healthcare/MJHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Googins, Oresta       | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Hanson, Effie         | IPS-Healthcare/Little Chico Creek/5 | 6/17/2013 - 7/12/2013 | Summer School |
| Hashemi, Sarah        | IPS-Healthcare/Sierra View/5        | 6/17/2013 - 7/12/2013 | Summer School |
| Hobson, Nicole        | IPS-Healthcare/Chapman/5            | 6/17/2013 - 7/12/2013 | Summer School |
| Hunn, Michell         | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Johnson, Stephanie    | IPS-Healthcare/Little Chico Creek/5 | 6/17/2013 - 7/12/2013 | Summer School |
| Jolliff, Crystal      | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Jordan, Susan         | IPS-Healthcare/PVHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Justine-Mitchell, Mia | IPS-Healthcare/PVHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Kassel, Nick          | IPS-Healthcare/Chapman/5            | 6/17/2013 - 7/12/2013 | Summer School |
| Keener, JoAnn         | IPS-Healthcare/Marigold/5           | 6/17/2013 - 7/12/2013 | Summer School |
| Kemper, Nancy         | IPS-Healthcare/CHS/5                | 6/17/2013 - 7/12/2013 | Summer School |
| Klein, Judy           | IPS-Healthcare/PVHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Knight, Elizabeth     | IPS-Healthcare/Sierra View/5        | 6/17/2013 - 7/12/2013 | Summer School |
| Kohler, Baranduin     | IPS-Healthcare/CHS/5                | 6/17/2013 - 7/12/2013 | Summer School |
| Krause, Michelle      | IPS-Healthcare/MJHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Labrado, Melissa      | IPS-Healthcare/Marigold/5           | 6/17/2013 - 7/12/2013 | Summer School |
| Larios, Patty         | IPS-Healthcare/Little Chico Creek/5 | 6/17/2013 - 7/12/2013 | Summer School |
| LaRosa, Christopher   | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Lewis, Chris          | IPS-Healthcare/PVHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Logue, Rebecca        | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Mackell, Robin        | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Manicci, Kelly        | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Matlin, Dana          | IPS-Healthcare/PVHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Mayhugh, Nicole       | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Meline, Caitlin       | IPS-Healthcare/Sierra View/5        | 6/17/2013 - 7/12/2013 | Summer School |
| Metzger, Gina         | IPS-Healthcare/Chapman/5            | 6/17/2013 - 7/12/2013 | Summer School |
| Moralez, Terrie       | IPS-Healthcare/CHS/5                | 6/17/2013 - 7/12/2013 | Summer School |
| Myers, Kayla          | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| nowak, jill           | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| O'Kelley, Maryann     | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Oldfield, Brian       | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Olson, Kathy          | IPS-Healthcare/Chapman/5            | 6/17/2013 - 7/12/2013 | Summer School |
| Olson, Janet          | IPS-Healthcare/Marigold/5           | 6/17/2013 - 7/12/2013 | Summer School |
| O'Neill, Sandra       | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Pahlka, Carmen        | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Plumer, Ruth          | IPS-Healthcare/PVHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Rhody, Lisa           | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Ricci, Julie          | IPS-Healthcare/CHS/5                | 6/17/2013 - 7/12/2013 | Summer School |
| Richer, Hayley        | IPS-Healthcare/PVHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Robinson, Mitchell    | IPS-Healthcare/CHS/5                | 6/17/2013 - 7/12/2013 | Summer School |
| Rodgers, Laura        | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Ruiz, Julie           | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| ryan, patrick         | IPS-Healthcare/MJHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Sayre, Maria          | IPS-Healthcare/PVHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Schmidt, Eva          | IPS-Healthcare/Chapman/5            | 6/17/2013 - 7/12/2013 | Summer School |
| Scovel, Jeanne        | IPS-Healthcare/Marigold/5           | 6/17/2013 - 7/12/2013 | Summer School |
| Scowsmith, Kate       | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Shapiro, Joanna       | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| sherrill, julie       | IPS-Healthcare/CHS/5                | 6/17/2013 - 7/12/2013 | Summer School |
| SHIPPEN, MARY         | IPS-Healthcare/Sierra View/5        | 6/17/2013 - 7/12/2013 | Summer School |
| Slapar, Milena        | IPS-Healthcare/Loma Vista/5         | 6/17/2013 - 7/12/2013 | Summer School |
| Stoner, Wendee        | IPS-Healthcare/BJHS/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Story, Wanda          | IPS-Healthcare/PVHS/5               | 6/17/2013 - 7/12/2013 | Summer School |

|                     |  |                       |               |
|---------------------|--|-----------------------|---------------|
| Suttles, Erin       | IPS-Healthcare/BJHS/5                  | 6/17/2013 - 7/12/2013 | Summer School |
| Testman, Ruth       | IPS-Healthcare/Marigold/5              | 6/17/2013 - 7/12/2013 | Summer School |
| Vargas, Kimberly    | IPS-Healthcare/Marigold/5              | 6/17/2013 - 7/12/2013 | Summer School |
| wescoatt, sarah     | IPS-Healthcare/Little Chico Creek/5    | 6/17/2013 - 7/12/2013 | Summer School |
| Whitworth, Rachelle | IPS-Healthcare/Little Chico Creek/5    | 6/17/2013 - 7/12/2013 | Summer School |
| Willson, Melissa    | IPS-Healthcare/Loma Vista/5            | 6/17/2013 - 7/12/2013 | Summer School |
| wootten, rebekah    | IPS-Healthcare/Loma Vista/5            | 6/17/2013 - 7/12/2013 | Summer School |
| Wycoff, Larissa     | IPS-Healthcare/Chapman/5               | 6/17/2013 - 7/12/2013 | Summer School |
| Yost-Bremm, Jesse   | IPS-Healthcare/PVHS/5                  | 6/17/2013 - 7/12/2013 | Summer School |
| Young, Yolanda      | IPS-Healthcare/Sierra View/5           | 6/17/2013 - 7/12/2013 | Summer School |
| Campos, Deborah     | Licensed Vocational Nurse/Loma Vista/5 | 6/17/2013 - 7/12/2013 | Summer School |
| cheal, jyl          | Licensed Vocational Nurse/Loma Vista/5 | 6/17/2013 - 6/28/2013 | Summer School |
| Scalet, Julie       | Licensed Vocational Nurse/Loma Vista/5 | 7/1/2013 - 7/12/2013  | Summer School |

**AGENDA ITEM:** Change in CUSD Math Requirement for High School Graduation

**Prepared by:** John Bohannon, Director

☐ Consent

Board Date June 19, 2013

☐ Information Only

☒ Discussion/Action

**Background Information**

CUSD currently requires students to pass two years of mathematics in order to qualify for a high school diploma. Many factors have led to a recommendation to increase the requirement to three years. Those factors include:

1. The University of California and California State University systems both require three years of high school math for entering students.
2. Success in Math is a significant indicator of student success at the Junior College Level
3. The Smarter Balance Assessment Consortium will only test once in high school at the conclusion of the junior year.
4. Most other high schools in our area have already, or will soon, make three years of math a graduation requirement.

**Education implications**

With approval, beginning with the Class of 2017, CUSD students will be required to pass three years of math to earn a high school diploma from CUSD.

**Fiscal implications**

None

**Additional information**

Ed Services will work with high school administrators and math teachers to support all students in meeting this requirement. In order to add the 10 additional credits in math, the graduation requirement would be increased from 225 to 235 credits, beginning with the class of 2017.



**Chico Unified School District**  
1163 East Seventh Street, Chico, CA 95928-5999  
(530) 891-3000

**Board Policy:** #6146.1  
**Section: 6000** **Instruction**  
**Page 1 of 4**

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## HIGH SCHOOL GRADUATION REQUIREMENTS

Consistent with the District philosophy and goals, high school principals will issue a diploma certifying high school graduation to each student who meets the District required course of study. In addition, beginning with the Class of 2004, students must pass 10 credits of coursework that meets or exceeds the academic content standards for Algebra I and, commencing with the Class of 2006, pass the State of California High School Exit Exam. Those students who have met all District graduation requirements prior to the Commencement Ceremony qualify to participate in the Commencement Ceremony.

Students not passing the California High School Exit Exam and/or the Algebra requirement, but meeting all other graduation requirements will receive a Certificate of Completion. Those students who have met the requirements for a Certificate of Completion prior to the Commencement Ceremony qualify to participate in the Commencement Ceremony.

Students with an Individualized Education Plan who do not meet diploma requirements will qualify for a Certificate of Attendance by meeting the standards specified in his/her Plan. The Plan may include differential standards specifically designed for the student. If differential standards are specified in the Plan, those standards should be attainable by the student, yet represent a reasonable level of proficiency, which will enable the student to become a self-sufficient citizen. Those students who have met the requirements for a Certificate of Attendance prior to the Commencement Ceremony qualify to participate in the Commencement Ceremony.

Since individual students learn and achieve at varying rates, it is understood that students will not all meet graduation standards within the same time frame. The District will provide students with the opportunity to receive a diploma or certificate at the end of each semester of the regular school year and at the end of the summer when a summer session is provided.

If a student is unable to pass a course in Algebra, and/or the High School Exit Exam for English language arts or mathematics, school personnel will place the student in class(es) or program(s) where remediation will be provided.

The Superintendent and/or designee will be responsible for developing, implementing, and monitoring any necessary administrative procedures to implement this policy.

### **COURSE OF STUDY**

The student will, during grades 9 through 12, successfully complete the course and credit requirements listed below.

#### **1. REQUIRED COURSE OF STUDY TO RECEIVE A CUSD DIPLOMA**

|             |    |   |
|-------------|----|---|
| Mathematics | 20 | credits and the pupil must meet or exceed 10 credits of coursework that meets or exceeds the academic content standards for Algebra I in any of grades 7 to 12. Regardless of when the Algebra I content standards requirement is met, students must earn 30 credits in mathematics during grades 9-12. |
|             | 30 |   |
| English     | 40 | credits and be continuously enrolled in English classes throughout grades 9, 10, 11 and 12.   |
| Science     | 10 | credits in biological/life science.   |
|             | 10 | credits in physical/earth science.  |


**Chico Unified School District**

1163 East Seventh Street, Chico, CA 95928-5999  
(530) 891-3000

**Board Policy:**
**#6146.1**
**Section: 6000**
**Instruction**
**Page 2 of 4**

|   |            |   |
|---|------------|---|
| Health Science  | 5          | credits (may be taken in grades 7-12).  |
| Physical Education  | 20         | credits - 9th grade required in addition to 1 PE course to be completed in any grade 10 through 12 (these units are not required to meet the continuation high school course of study). |
| History/Social Science                                    | 10         | credits in world history, culture and geography to be taken during the 10th grade year.   |
|   | 10         | credits including U. S. history and geography to be taken in the 11 <sup>th</sup> grade year.   |
|   | 5          | credits in American Government and civics and   |
|   | 5          | credits in economics to be taken in the 12th grade year.  |
| Fine Arts/Foreign Language/<br>Career Technical Education | 10         | credits in Visual or Performing Arts, Foreign Language, including American Sign Language, or Career Technical Education.  |
| Electives   |            | Adequate number of credits to attain a total of 225 credits. A maximum of 20 credits in work experience may be used toward graduation.  |
| High School Exit Exam                                     |            | Student will successfully pass the California High School Exit Exam as required by law.   |
| <hr/>   |            |   |
|   | <b>235</b> | Total credits required for diploma <b>plus</b> other course and test requirements stated above.   |

The Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.3 and 49701.

(cf. 6173.1 – Education for Foster Youth)

(cf. 6173.2 – Education for Children of Military Families)

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

## 2. **REQUIRED COURSE OF STUDY TO RECEIVE A CUSD CERTIFICATE OF COMPLETION**

|                    |    |   |
|--------------------|----|---|
| Mathematics        | 30 | credits in mathematics during grades 9-12.  |
| English            | 40 | credits and be continuously enrolled in English classes throughout grades 9, 10, 11 and 12.   |
| Science            | 10 | credits in biological/life science.   |
|                    | 10 | credits in physical/earth science.  |
| Health Science     | 5  | Credits (may be taken in grades 7-12).  |
| Physical Education | 20 | credits - 9th grade required in addition to 1 PE course to be completed in any grade 10 through 12 (these units are not required to meet the continuation high school course of study). |



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|   |    |  |
|---|----|--|
| History/Social Science                                    | 10 | credits in world history, culture and geography to be completed during the 10th grade year.  |
|   | 10 | credits including U. S. history and geography to be completed in the 11th grade year.  |
|   | 5  | credits in American Government and civics and  |
|   | 5  | credits in economics to be completed in the 12th grade year.   |
| Fine Arts/Foreign Language/<br>Career Technical Education | 10 | credits in Visual or Performing Arts, Foreign Language, including American Sign Language, or Career Technical Education.                         |
| Electives   |    | Adequate number of credits to attain a total of 225 credits. A maximum of 20 credits in work experience may be used to satisfy this requirement. |

**235** Total credits required for Certificate of Completion.

### **3. REQUIRED COURSE OF STUDY TO RECEIVE A CUSD CERTIFICATE OF ATTENDANCE**

- a. Successfully complete requirements as specified by the student's IEP.

#### **High School Exit Examination**

As a condition of high school graduation, each student completing grade 12 shall have successfully passed the state exit examination in language arts and mathematics unless he/she receives a waiver or exemption. (Education Code 60851, 60859)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

(cf. 6159 - Individualized Education Program)

(cf. 6162.52 - High School Exit Examination)

Supplemental instruction shall be offered to any student in grade 7-12 who does not demonstrate "sufficient progress" (defined in BP 6179 – Supplemental Instruction) toward passing the exit exam. (Education Code 37252, 60851)

(cf. 5148.2 - Before/After School Programs)

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer School)

(cf. 6179 - Supplemental Instruction)

#### **Retroactive Diplomas**

The district may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a district school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. (Education Code 51430)

In addition, the district may grant a diploma to a veteran who entered the military service of the United States while he/she was a district student in grade 12 and who had completed the first half of the work required for grade 12. (Education Code 51440)



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**Legal Reference:**

**EDUCATION CODE**

35186 Williams Uniform Complaint Procedures  
37252 Supplemental instructional programs  
37254 Supplemental instruction based on failure to pass exit exam by end of grade 12  
37254.1 Required student participation in supplemental instruction  
47612 Enrollment in charter school  
48200 Compulsory attendance  
48412 Certificate of proficiency  
48430 Continuation education schools and classes  
48645.5 Acceptance of coursework  
48980 Required notification at beginning of term  
49701 Interstate Compact on Educational Opportunity for Military Children  
51224 Skills and knowledge required for adult life  
51224.5 Algebra instruction  
51225.3 Requirements for graduation  
51225.5 Honorary diplomas; foreign exchange students  
51228 Graduation requirements  
51240-51246 Exemptions from requirements  
51250-51251 Assistance to military dependents  
51410-51412 Diplomas  
51420-51427 High school equivalency certificates  
51450-51455 Golden State Seal Merit Diploma  
51745 Independent study restrictions  
52378 Supplemental school counseling program  
56390-56392 Recognition for educational achievement, special education  
60850-60859 High school exit examination  
66204 Certification of high school courses as meeting university admissions criteria  
**CODE OF REGULATIONS, TITLE 5**  
1600-1651 Graduation of students from grade 12 and credit toward graduation  
**COURT DECISIONS**  
O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

**Management Resources:**

**WEB SITES**

CSBA: <http://www.csba.org>  
California Department of Education, High School: <http://www.cde.ca.gov/ci/gs/hs>  
University of California, List of Approved a-g Courses:  
<http://www.universityofcalifornia.edu/admissions/freshman/requirements>



**AGENDA ITEM:     2012/2013 Demographic Analysis and Student Housing Report**

**Prepared by:**     Michael Weissenborn, Director of Facilities and Construction

☐ Consent

Board Date   June 18, 2013

☒ Information Only

☐ Discussion/Action

**Background information**

The District relies upon demographic data to project its student housing needs into the future. It is important that this data be revised on a regular basis. The analysis and compilation of student population data, utilizing geographical information systems (GIS), enables the District to make well planned decisions regarding future housing, facilitates the application for available state funding for upcoming District facilities projects and provides a useful tool for analyzing possible boundary modifications. We have asked JM King & Associates to update these enrollment projections. JM King & Associates also analyzed, reviewed, and updated all new construction and modernization eligibility in order to optimize State funding for District facilities.

Tonight, JM King & Associates will present the 2012/2013 Demographic Analysis and Student Housing Report for the Chico Unified School District.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

This has no impact on the General Fund because it is funded entirely out of Developer Fees.

**AGENDA ITEM:      Bid Approval – Library Rooftop HVAC Replacement at Chico High School**

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**Prepared by:**      Michael Weissenborn, Director of Facilities & Construction

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☐ Consent

Board Date      June 19, 2013

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☐ Information Only

☒ Discussion/Action

**Background information**

On March 27, 2013, the Board of Education approved the project for a new Library Rooftop HVAC Unit at Chico High School. The Division of State Architects approved these plans on May 29, 2013. Advertisements for construction services were advertised June 4 and June 11, 2013. Formal sealed bids for the Library Rooftop HVAC Replacement Project at Chico High School will be opened on June 18, 2013.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

This project will be paid for out of the General Fund Reserves. If the project is approved as a priority project in the Facilities Master Plan the General Fund will be reimbursed by Measure E bond funds.

**Recommendation**

Bids for this project will be opened on Tuesday, June 18, 2013. The project is scheduled to begin immediately. It is requested that the Board of Education grant authorization to the Superintendent (or designee) to award the project to the lowest responsive bidder in order to expedite the start date.

**AGENDA ITEM:** Approval of Expenditures of the Education Protection Account (EPA) for 2012-13 and Public Hearing on the Education Protection Account (EPA) for 2013-14

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**Prepared by:** Kevin Bultema

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☐ Consent

Board Date 6-19-13

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☐ Information Only

☒ Public Hearing/Discussion/Action

### **Background Information**

Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012. School Districts are required to determine how the moneys received from the Education Protection Account are spent in the schools within its jurisdiction on an annual basis. The governing board must make the spending determination in an open session of a public meeting. Funds shall not be used for the salaries and benefits of administrators or any other administrative costs. Chico Unified must also annually post on the website an accounting of how much money was received from EPA and how it was spent.

### **Educational Implications**

None

### **Fiscal Implications**

The EPA funds are not new moneys; they are simply a reclassification of unrestricted revenues to a specific unrestricted resource code for tracking purposes. For Chico Unified the 2012-13 EPA amount is estimated to be \$12,408,127. These dollars have been held back by the California Department thus creating additional stress on the district's cash flow. The entire EPA amount will be distributed to Chico Unified at the end of June 2013.

### **Additional Information**

EPA spending determination spreadsheet attached.

Chico Unified School District  
Education Protection Account, Resource 1400  
Expenditures through June 30, 2013  
June 19, 2013

9.2.3.  
Page 2 of 2

| Description  | Object Codes    | Amount            |
|--|-----------------|-------------------|
| <b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>                                       |                 |                   |
| Adjusted Beginning Fund Balance  | 9791-9795       |                   |
| Revenue Limit Sources  | 8010-8099       | 12,408,127        |
| Deferred Revenue   | 9650            |                   |
| <b>TOTAL AVAILABLE</b>   |                 | <b>12,408,127</b> |
| <b>EXPENDITURES AND OTHER FINANCING USES</b>                                       |                 |                   |
| (Objects 1000-7999)  | <b>Function</b> | <b>Amount</b>     |
| Instruction  | 1000-1999       | 12,408,127        |
| Instruction-Related Services   |                 |                   |
| Instructional Supervision and Administration                                       | 2100-2150       |                   |
| AU of a Multidistrict SELPA  | 2200            |                   |
| Instructional Library, Media, and Technology                                       | 2420            |                   |
| Other Instructional Resources  | 2490-2495       |                   |
| School Administration  | 2700            |                   |
| Pupil Services   |                 |                   |
| Guidance and Counseling Services   | 3110            |                   |
| Psychological Services   | 3120            |                   |
| Attendance and Social Work Services  | 3130            |                   |
| Health Services  | 3140            |                   |
| Speech Pathology and Audiology Services  | 3150            |                   |
| Pupil Testing Services   | 3160            |                   |
| Pupil Transportation   | 3600            |                   |
| Food Services  | 3700            |                   |
| Other Pupil Services   | 3900            |                   |
| Ancillary Services   | 4000-4999       |                   |
| Community Services   | 5000-5999       |                   |
| Enterprise   | 6000-6999       |                   |
| General Administration   | 7000-7999       |                   |
| Plant Services   | 8000-8999       |                   |
| Other Outgo  | 9000-9999       |                   |
| <b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>                                 |                 | <b>12,408,127</b> |
| <b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b> |                 | <b>-</b>          |

AGENDA ITEM: **Public Hearing and Adoption of 2013-14 Budget**

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Prepared by: **Kevin Bultema, Assistant Superintendent, Business Services**

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☐ Consent

Board Date June 19, 2013

☐ Information

☒ Public Hearing/Discussion/Action

**Background Information:**

The district is required to adopt a budget for the 2013-14 fiscal year prior to July 1, 2013, and submit that budget to the Butte County Office of Education for their review and approval.

The budget document is included separately from the agenda packet and is also available on line at [chicousd.org](http://chicousd.org).

The budget document includes:

- Budget Assumptions Narrative
- 2012-13 Estimated Year End as compared to 2013-14 Proposed Budget By Fund
- Supplemental Supporting Schedules
- Criteria and Standards Review
- Technical Review
- Cash Flow Projections
- Multi Year Projections

At the meeting a slide presentation will outline the budget. Copies of the slides presented will be available at the meeting and on line after the meeting.

**Fiscal Implications**

The 2013-14 Proposed Budget and Multi Year Projections anticipate reserves and fund balances for the subsequent two fiscal years, through the end of 2015-16. As such the budget presented is expected to pass approval with the Butte County Office of Education.

Upon approval of the State budget, the district has 45-days to bring to the board a revised budget based on final budget assumptions. In addition, this proposed budget was based on position control data from April, 2013. Position control will be re-rolled and the budget updated during the summer.

**AGENDA ITEM:     Declaration of Need for Fully Qualified Educators**

**Prepared by:     Bob Feaster, Assistant Superintendent – Human Resources**

☐ Consent

Board Date   June 19, 2013

☐ Information Only

☒ Discussion/Action

**Background Information**

There is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. This declaration would support any Emergency Credential and/or Limited Assignment Permit applications that might need to be submitted to the California Commission on Teacher Credentialing during the 2013/14 school year in hard to fill subject areas.

**Educational Implications**

None

**Fiscal Implications**

None

**Additional Information**

None

**Recommendation**

Consider adoption of a "Declaration of Need for Fully Qualified Educators" through June 30, 2014, for Emergency Credentials and/or Limited Assignment Permits based on previous year's needs.



## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original Declaration of Need for year: 2013/2014  
☐ Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Chico Unified School District District CDS Code: 61424

Name of County: Butte County CDS Code: 04

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 06 / 19 / 13 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2014.

Submitted by (Superintendent, Board Secretary, or Designee):

|  |  |
|--|--|
| <u>Robert Feaster</u><br><i>Name</i>                                 | <u>Assistant Superintendent</u><br><i>Title</i>  |
| <u>(530) 891-3211</u><br><i>Fax Number</i>                           | <u>(530) 891-3000</u><br><i>Telephone Number</i> |
| <u>1163 E. 7th Street, Chico, CA 95928</u><br><i>Mailing Address</i> |  |
| <u>bfeaster@chicousd.org</u><br><i>E-Mail Address</i>                |  |

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

|                 |                  |       |
|-----------------|------------------|-------|
| Name            | Signature        | Title |
| Fax Number      | Telephone Number | Date  |
| Mailing Address |                  |       |
| Email Address   |                  |       |

- This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

### AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

| Type of Emergency Permit   | Estimated Number Needed |
|--|-------------------------|
| <input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential) | 2                       |
| <input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)                       |                         |
| List target language(s) for bilingual authorization:   |                         |
| <input type="checkbox"/> Resource Specialist   |                         |
| <input type="checkbox"/> Teacher Librarian Services  |                         |
| <input type="checkbox"/> Visiting Faculty Permit   |                         |

### LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

| TYPE OF LIMITED ASSIGNMENT PERMIT | ESTIMATED NUMBER NEEDED |
|-----------------------------------|-------------------------|
| Multiple Subject                  |                         |
| Single Subject                    | 3                       |
| Special Education                 | 4                       |
| TOTAL                             | 7                       |



**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program?

☐ Yes

☒ No

If no, explain. We have a good working relationship w/student teaching program at CSUC.

Does your agency participate in a Commission-approved college or university intern program?

☒ Yes

☐ No

If yes, how many interns do you expect to have this year? 2

If yes, list each college or university with which you participate in an intern program.

CSU, Chico

If no, explain why you do not participate in an intern program.

**PROPOSED AGENDA ITEM:** First Reading of Board Policy Adoptions/Updates

**Prepared by:** Administration

☐ Consent

Board Date June 19, 2013

☒ Information Only

☐ Discussion/Action

**Background Information**

In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

**Education Implications**

Up-to-date policies provide clarity to the expectations for students, parents, and staff.

**Fiscal Implications**

CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.